

Part B Transfer Form

Application to transfer a permit

Local Authority Pollution Prevention and Control

Pollution Prevention and Control Act 1999

Environmental Permitting (England and Wales) Regulations 2010 (as amended)

Introduction

When to use this form

This environmental permitting regime is known as and referred to as Local Authority Pollution Prevention and Control ('LAPPC'). Installations permitted under this regime are known as Part 'B' installations. Use this form if you already have a 'Part B' permit and wish to transfer the permit in whole or in part to another person ('the proposed transferee'). You may apply to transfer the whole or part of your permit. Under the Environmental Permitting (England and Wales) Regulations 2010 ("the EP Regulations"), both the operator and the proposed transferee must jointly apply to have the permit transferred.

Before you start to fill in this form

You are strongly advised to read relevant parts of the Defra General Guidance Manual (<http://www.defra.gov.uk/industrial-emissions/las-regulations/guidance/>) issued for LA-IPPC and LAPPC, republished in May 2011. This contains a list of other documents you may need to refer to when you are preparing your application, and explains some of the technical terms used. You will also need to read the relevant sector guidance note, BREF note or Process Guidance note. The EP Regulations can be obtained from www.legislation.gov.uk website.

Which parts of the form to fill in

You should fill in as much of this form as possible. The appropriate fee must be enclosed with the application for transfer to enable it to be processed further. When complete return to:

Huntingdonshire District Council
Pathfinder House
St Mary's Street
Huntingdon
Cambridgeshire
PE29 3TN

Other documents you may need to submit

You must submit your existing permit with this form. There are number of other documents you may need to send us with this application to transfer your permit. Each time a request for a document is made in the form you will need to record a document reference number for the document or documents that you are submitting in the space provided on the form for this purpose. Please also mark the document(s) clearly with your permit reference number and the name of the installation.

Using continuation sheets

In the case of the questions on the form itself, please use a continuation sheet if you need extra space; but please indicate clearly on the form that you have done so by stating a document reference number for that continuation sheet. Please also mark the continuation sheet itself clearly with the information referred to above.

Copies - not relevant for e-applications

You do not need to send multiple copies of this form, consultation is not required to transfer a permit.

If you need help and advice

We have made the form as straightforward as possible, but please get in touch with us at the local authority address given above if you need any advice on how to set out the information we need.

A 1 Applicant details**A 1.1** Name of the installation

Hope Cement Ltd. - Huntingdon

A 1.2 Please give the address of the site of the installation

19 Arms Close, Blackstone Rd,

Huntingdon

Postcode PE29 6EF

Telephone

A 1.3 Permit reference number

B05/93

A 2.1 The Operator – Please provide the full name of company or corporate body

Hope Cement Ltd.

Trading/business name (if different)

Registered Office address

Hope Cement, Hope Valley, Derbyshire

Postcode:

S33 6RP

Principal Office address (if different)

Postcode:

Please indicate which address correspondence concerning this transfer should be sent to: -
AGENT

A 3.1 Who can we contact about your application to transfer your permit?

It will help to have someone who we can contact directly with any questions about your application. The person you name should have the authority to act on behalf of the operator - This can be an agent or consultant

Name Spenser Davidson (AGENT)

Address ACT Projects Ltd,

East Lodge, Matfen, Newcastle upon Tyne.

Postcode: NE20 0RP

Telephone number: 07584 947 112 (m) 01661 886 067

Fax number: 01661 886 087

email address: spenser@actprojects.co.uk

A 4 The proposed transferee – Please provide the full name of company or corporate body

Hope Construction Materials Ltd.

Trading/business name (if different)

Registered Office address
Hope Construction Materials Ltd

Permitting Team, Third Floor Berkeley Square House,

Berkeley Square, London.

Postcode: W1J 6BU

Principal Office address (if different)
Permitting Team, 2nd Floor, Building 7, Queens Park, Queensway, Team Valley, Gateshead

Postcode: NE11 0QD

Company registration number
08284549

Invoicing Address Details:

Hope Construction Materials Ltd
PO Box 10256
Leicester
LE7 4XA

invoiceprocessing@hopeconstructionmaterials.com

Tel 0845 01138199

Please indicate which address correspondence concerning this transfer should be sent to: -
AGENT

A 4.1 Who can we contact about your application to have this permit transferred to you?

It will help us to have someone who we can contact directly with any questions about the application to transfer this permit to you. The person you name should have the authority to act on behalf of the operator. This can be an agent or consultant rather than the operator.

Name Spenser Davidson (AGENT)

Address ACT Projects Ltd,

East Lodge, Matfen,

Newcastle upon Tyne.

Postcode: NE20 0RP

Telephone number: 07584 947 112 (m) 01661 886 067

Fax number: 01661 886 087

email address: spenser@actprojects.co.uk

B 1 Do you wish to transfer the permit in whole or in part?

Transfer whole permit

☒

Partial transfer

☐

In the case of partial transfer only please fill in the table below with details of which parts of the installation are to be transferred to the proposed transferee, 'the transferred unit', and which parts of the installation will be retained by the original operator.

In Column 1, Box A, *Activities in the stationary technical unit which are to be retained by the operator*

Please identify all activities listed in Schedule 1 to the EP Regulations that are proposed to be retained by the original operator in the stationary technical unit of the installation.

In Column 1, Box B, *Directly associated activities which are to be retained by the operator*

Please identify any directly associated activities that are proposed to be retained by the original operator on the same site which:

- * have a technical connection with the activities in the stationary technical unit
- * could have an effect on pollution

The transferred unit

In Column 1, Box A(i), *Activities in the stationary technical unit which are to, or have, ceased operation.*

Please identify all activities listed in Schedule 1 to the EP Regulations that are proposed to transfer to the proposed transferee in the stationary technical unit of the installation.

In Column 1, Box B(i), *Directly associated activities which are to, or have, ceased operation*

Please identify any directly associated activities that are proposed to be transfer to the proposed transferee on the same site which:

- * have a technical connection with the activities in the stationary technical unit
- * could have an effect on pollution

In **Column 2, both Boxes A and B**, please quote the Chapter number, Section number, A(2) or B, then paragraph and sub-paragraph number as shown in Part 2 of Schedule 1 to the EP Regulations [For example, *Manufacturing glass and glass fibre where the use of lead or any lead compound is involved*, would be listed as Chapter 3, Section 3.3, Part B(b)].

B 1.1 Installation table for partial transfer of permit

COLUMN 1	COLUMN 2
Box A Activities to remain be retained by the original operator in the Stationary Technical Unit	Section in Schedule 1 of the EP Regulations
Box B Directly associated activities to be retained by the original operator in the Stationary Technical Unit	Section in Schedule 1 of the EP Regulations
Box A(i) Activities proposed to be transfer to the proposed transferee	Section in Schedule 1 of the EP Regulations
Box B(i) Directly associated activities proposed to be transfer to the proposed transferee	Section in Schedule 1 of the EP Regulations

B 1.2 Site Maps

You do not need to provide a site map in the case of an application to transfer the whole of your permit.

In the case of partial transfer of the permit only please provide:-

* A suitable plan or map showing the activities on the site which are to be retained by the original operator and the activities which are proposed to transfer to the proposed transferee (the transferred unit) within the extent of the installation.

Doc Reference: _____ N/A _____

B 2 Additional information

B 2.1 Please supply any additional information which you would like us to take account of in considering this application for transfer.

Doc Reference: _____ N/A _____

C 1 Fees and Charges

The enclosed charging scheme leaflet gives details of how to calculate the fee for an application to transfer a permit. Your application cannot be processed unless the correct fee is enclosed.

C 1.1 Please state the amount enclosed as a fee for this application.

£ None, as per charging scheme 2014-15, reduced fee activity transfer.

We will confirm receipt of this fee when we write to you acknowledging your transfer application.

C 1.2 Please give any company purchase order number or other reference you wish to be used in relation to this fee.

C 3 Commercial confidentiality

C 3.1 Is there any information in this application to transfer, or partially transfer your permit, that you wish to justify being kept from the public register on the grounds of commercial confidentiality?

No ☒

Yes ☐

Please provide full justification, considering the definition of commercial confidentiality within the EP regulations.

Doc Reference: _____ N/A _____

C 3.2 Is there any information in the application to transfer, or partially transfer your permit, that you believe should be kept from the public register on the grounds of national security ?

No

☒

Yes

☐

Do not write anything about this information on the form. Please provide full details on separate sheets, plus provide a copy of the transfer application form to the Secretary of State/Welsh Ministers for a Direction on the issue of National Security.

C 4 Data Protection

The information you give will be used by the Local Authority to determine your application to transfer, or partially transfer your permit. It will be placed on the relevant public register. We may also use and or disclose any of the information you give us in order to:

- consult with the public, public bodies and other organisations,
- carry out statistical analysis, research and development on environmental issues,
- provide public register information to enquirers,
- make sure you keep to the conditions of your permit and deal with any matters relating to your permit
- investigate possible breaches of environmental law and take any resulting action,
- prevent breaches of environmental law,
- offer you documents or services relating to environmental matters,
- respond to requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004 (if the Data Protection Act allows)
- assess customer service satisfaction and improve our service.

We may pass on the information to agents/ representatives who we ask to do any of these things on our behalf.

It is an offence under regulation 38 of the EP Regulations, for the purpose of obtaining the transfer, or partial transfer of a permit (for yourself or anyone else) to:

- make a false statement which you know to be false or misleading in a material particular,
- recklessly make a statement which is false or misleading in a material particular.

If you make a false statement

- we may prosecute you, and
- if you are convicted, you are liable to a fine or imprisonment (or both).

C 5 Declaration by transferees*: previous offences (delete whichever is inapplicable)

I certify no offences have been committed in the previous five years which are relevant to my competence to operate this installation in accordance with the EP Regulations.

C 6 Declaration

C 6.1 Signature of current operator(s)*

I certify that the information in this transfer application is correct. I apply for a transfer of an existing permit in respect of the particulars described in this transfer application (including supporting documentation) I have supplied.

Please note that each individual operator must sign the declaration themselves, even if an agent is acting on their behalf.

For the transfer application from:

Installation name: Hope Cement Ltd. - Huntingdon

Signature: 

Name: Mike Young on behalf of Hope Cement Ltd.

Position: Head of Land and Mineral Resources

Date: 29/8/2014

Signature: _____

Name: _____

Position: _____

Date: _____

** Where more than one person is defined as the operator, all should sign. Where a company or other body corporate – an authorised person should sign and provide evidence of authority from the board of the company or body corporate.*


C 6.2 Signature of the proposed transferee(s)* applying to take over responsibility for the permit or part of the permit

I certify that the information in this transfer application is correct. I apply for a permit in respect of the particulars described in this transfer application (including supporting documentation) I have supplied.

Please note that each individual operator must sign the declaration themselves, even if an agent is acting on their behalf.

For the transfer application to:

Installation name: Hope Construction Materials Ltd. - Huntingdon

Signature: 

Name: Mike Young on behalf of Hope Construction Materials Ltd.

Position: Head of Land and Mineral Resources

Date: 29/8/2014

Signature: _____

Name: _____

Position: _____

Date: _____

** Where more than one person is defined as the proposed transferee, all should sign. Where a company or other body corporate – an authorised person should sign and provide evidence of authority from the board of the company or body corporate.*