

Application for a Permit for a Standard Part B Installation

Pollution Prevention and Control Act, 1999
Environmental Permitting (England and Wales) Regulations 2010 (as amended)

Introduction

When to use this form

Use this form if you are applying to a Local Authority for a standard Part B permit as defined in Environmental Permitting Regulations (England and Wales) Regulations 2010 (as amended)

The appropriate fee must be received to enable your application to be processed. When complete send the form and fee and any additional information to:

Environmental Protection Team
Communities
Huntingdonshire District Council
Pathfinder House
St. Mary's Street
Huntingdon
PE29 3TN
envhealth@huntingdonshire.gov.uk
01480 388302

If you need help and advice

We have made the application form as straightforward as possible, but please get in touch with us using the details given above if you need any further advice.

For the purposes of Section C of the form, a 'relevant offence' is any conviction for an offence relating to the environment or environmental regulation.

It is recommended that you read the General Guidance Manual on Policy and Procedures for A2 and B Installations and any relevant Process Guidance Note these documents can found at <http://www.defra.gov.uk/industrial-emissions/las-regulations/guidance/>.

Other documents you may need to submit, continuation sheets, submissions and copies

If there are any other documents you need to send to us or need to use continuation sheets with your application please clearly mark which section they refer to.

Huntingdonshire District Council's public register is kept electronically and would appreciate your application to be submitted electronically. If you are sending the application in hardcopy please ensure that the application is scanner friendly and only one copy is required.

Application for a Permit for a Standard Part B Installation

To be completed by the Operator

A	The basics
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A1	Name and address of the installation		
	Name	IKO Insulations UK, Alconbury Weald Enterprise Park, Huntingdon, Cambridgeshire	
	Postcode	PE28 4WX	Telephone N ^o 07572137576

A2	Please give details, below, of any existing environmental permits for the installation, including any waste management licences or water discharge consents, please include reference number(s), type(s) and regulator.
	N/A

A3	The Operator (the person who it is proposed will have control over the installation in accordance with the permit (if granted)). Please provide the full name of company or corporate body or the name of the sole trader or the names of the partners.		
	Name	IKO PLC	
	Trading name if different	IKO Insulations UK	
	Registered office address		
	Appley Lane North, Appley Bridge, Wigan, Lancashire		
	Postcode	WN6 9AB	Telephone N ^o 01257 255771
	Principle office address, if different		
	Postcode		Telephone N ^o
	Company registration number	08188653	

A4	Any holding company? Please indicate below if the operator is a subsidiary of a holding company within the meaning of section 1159 of the Companies Act 2006.			
	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			
	Holding company name			
	Name			
	Trading name if different			
	Holding company registered office address			
	Postcode		Telephone N°	
	Principle office address, if different			
Postcode		Telephone N°		
Company registration number				

A5	Who can we contact about your application?			
	<i>It will help to have someone who we can contact directly with any questions about your application. The person you name should have the authority to act on behalf of the operator. This could be an agent or consultant rather than the operator.</i>			
	Name	Jon Pickup		
	Position	Group Safety, Health & Environmental Manager		
	Address	IKO PLC, Head Office, Appley Lane North, Appley Bridge, Wigan		
	Postcode	WN6 9AB	Telephone N°	07572 137 576
Email	Jon.pickup@iko.com			

A6	Who can we contact about your permit?		
	<i>Assuming your permit will be issued it will help to have someone who we can contact directly with any questions about your permit</i>		
	Name	Jon Pickup	
	Position	Group Safety, Health & Environmental Manager	
	Address	IKO PLC, Head Office, Appley Lane North, Appley Bridge, Wigan	
	Postcode	WN6 9AB	Telephone N ^o
Email	Jon.pickup@iko.com		

B	The installation
Please provide written information about the aspects of your installation listed below. We need this information to determine whether you will operate the installation in a way in which all the environmental requirements of the EPR Regulations are met.	

B1	Why is the application being made? Please tick which statement is correct.
The installation is new.	<input type="checkbox"/>
The installation currently exists but changes to the installation or to the EP Regulations means that a Part B permit is required.	<input type="checkbox"/>

B2	Activities
Please list all activities that are undertaken at your installation including any directly associated activities.	
We are interested in any activities that: <ul style="list-style-type: none"> • Have a technical connection with the main activity plant • Could have an effect on pollution. 	
For an explanation of what is a directly associated activity please go to Annex III of the General Guidance Manual .	
Main activities	Section in the EP Regulations
Manufacture of PIR Foam Insulation	7, schedule 14

Directly-associated activities	Section in the EP Regulations (if any)
Delivery of Chemicals to site	
Storage of Chemicals on site	

B3	Site Maps
	<p>Please provide a location map with a red line round the boundary of the installation and a blue line around any other land owned/used by the operator.</p> <p>Document Reference: Permit 001 (<i>site boundary shown in red, please ignore blue lines</i>)</p>
	<p>Please provide a site plan or plans showing where all the main and directly associated activities are on site as well as any plant, storage areas (product and waste), emission/discharge points and site drainage.</p> <p>Document Reference: Permit 002/3/4/5</p>

C	The details
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C1	How will the installation operate?
	<p>Please supply description of how the installation will operate starting with raw materials and finishing with finished product and wastes leaving the site.</p>
	<p>Please see attached document</p> <p>Document Reference: Permit 007</p>

C2	Emissions techniques and monitoring.
	<p>What pollutants (including odour) and how much are expected to be emitted into the atmosphere? Please say which stage of the process each emission will come from and also whether from a particular chimney, vent or other source (fugitive). Please include emissions during starting and shutting down the plant, and from possible breakdowns or accidents identified by a risk assessment. (<i>Using process flow diagrams may help to simplify this.</i>)</p>
	<p>Difficult to say as site is not yet constructed, however Pentane fume will be extracted as part of the production process, Environmental risk assessments will be conducted upon startup</p> <p>Document Reference: Permit 007</p>
	<p>What techniques will be used to minimise each emission in line with BAT? What monitoring has been undertaken (give results) and what monitoring is proposed?</p>
	<p>No monitoring as no build yet, annual emissions monitoring is anticipated – use of BAT will depend on emissions levels</p> <p>Document Reference: Permit 007</p>

C3	Environmental management		
What environmental management procedures and policies will you deploy?			
Policy and Procedures in line with ISO 14001:2015, BES 6001 and emergency procedures as outlined in attached document			Document Reference: Permit 008

C4	Impact on the environment				
What are the potential significant local environmental effects (including nuisances) of the foreseeable emissions?					
Odour			Document Reference:		
Are there any sites of special scientific interest (SSSI) or European Protected Sites nearer than any of the following distances to the proposed installation?					
2km – where the installation includes Part B combustion, incineration (not cremation), iron and steel, or non-ferrous metal activities.			Yes	No	N/A
1km – where the installation involves mineral or cement and lime activities.			Yes	No	N/A
½ km – in all other cases. –			Yes	No	N/A
If “yes” is the installation likely to have a significant effect on these sites and, if so, what are the implications for the purposes of the Conservation (Natural Habitats etc.) Regulations 1994 (see appendix 2 of Annex XVII of the general guidance manual).					
			Document Reference:		
Has an environmental impact assessment been carried out for the installation under planning legislation or for any other purpose? If so, please supply a copy.					
Yes		No – Visual Impact Assessment but not EIA		Document Reference: Permit 009	

D	Additional Information	
Please supply any additional information which you would like us to take account of in considering this application.		
		Document Reference:

E	Fees and Charges
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E1	<p>Your application cannot be processed unless the application fee is correct and submitted.</p> <p>The fees and charges can be found at the following site http://www.defra.gov.uk/industrial-emissions/las-regulations/charges-risk/.</p> <p>Cheques should be made payable to: Huntingdonshire District Council</p> <p>Alternatively please contact the Environmental Protection Team to discuss the fee and payment methods. We will confirm receipt of this fee when we write to you acknowledging your application.</p>
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E2	Annual charges		
<p>If we grant you a permit, you will be required to pay an annual subsistence charge.</p> <p>If you do not pay, your permit can be revoked and you will not be able to operate your installation. Please provide details of the address you wish invoices to be sent to and details of someone we may contact about fees and charges.</p> <p>Please provide details of the address you wish invoices to be sent to and details of someone we may contact about fees and charges.</p>			
Name		Jon Pickup	
Group SHE Manager – IKO PLC, Appley Lane North, Appley Bridge, Wigan, Lancs			
Postcode	WN6 9AB	Telephone N°	07572 137 576

F	Commercial Confidentiality	
Is there any information in the application that you wish to justify being kept from the public register on the grounds of commercial confidentiality?		
Yes		No
<p>If 'Yes', do not submit this information but please provide full justification, considering the definition of commercial confidentiality within the Regulations (See the appropriate general guidance manual) as well as the guidance on the Huntingdonshire District Council Environmental Permitting webpage. The Environmental Protection Team will contact you to arrange a visit to view this information and discuss your application.</p>		
		Document Reference:

G	Data Protection Declaration
	<p>The information you give will be used by the regulator to process your application. It will be placed on the relevant public register and used to monitor compliance with the permit conditions. We may also use and/or disclose any of the information you give us in order to:</p> <ul style="list-style-type: none"> • consult with the public, public bodies and other organisations, • carry out statistical analysis, research and development on environmental issues, • provide public register information to enquirers, • investigate possible breaches of environmental law and take any resulting action, • prevent breaches of environmental law, assess customer service satisfaction and improve our service <p>We may pass on the information to agents/ representatives who we ask to do any of these things on our behalf. It is an offence under the relevant regulations, for the purpose of obtaining a permit (for yourself or anyone else) to:</p>
	Please note: it is an offence to provide false etc. information
	<p>It is an offence under regulation 38 of the EP Regulations, for the purpose of obtaining a permit (for yourself or anyone else), to:</p> <ul style="list-style-type: none"> • make a false statement which you know to be false or misleading in a material particular, • recklessly make a statement which is false or misleading in a material particular • intentionally to make a false entry in any record required to be kept under any environmental permit condition • with intent to deceive, to forge or use a document issued or required for any purpose under any environmental permit condition. <p>If you make a false statement</p> <ul style="list-style-type: none"> • we may prosecute you and, if you are convicted, you are liable to a fine or imprisonment (or both).

H	Declarations A and B for signing
	<p><i>These declarations should be signed by the person listed in answer to question A3. Where more than one person is identified as the operator, all should sign. Where a company or other body corporate is the operator, an authorised person should sign and provide evidence of authority from the board.</i></p>

Declaration A	
	I/We certify
	EITHER- No offences have been committed in the previous five years which are relevant to my/our competence to operate this installation in accordance with the EP Regulations.

OR- The following offences have been committed in the previous five years which may be relevant to my/our competence to operating this installation in accordance with the regulations:

Signature:	
Name:	Jon Pickup
Position:	Group Safety Health and Environmental Manager
Date:	15/07/2016

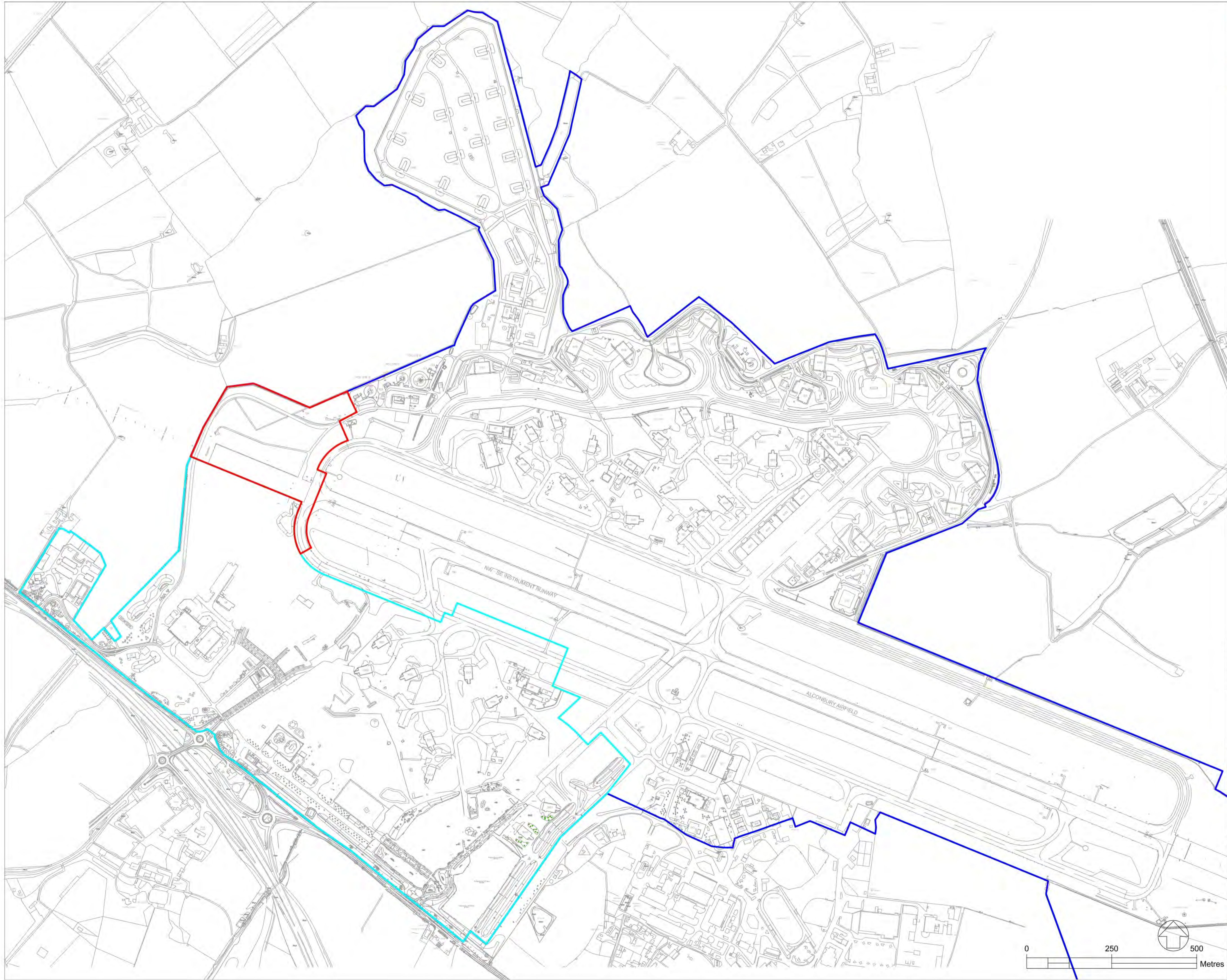
Declaration B

I/We certify that the information in this application is correct.

I/We apply for a permit in respect of the particulars described in this application (including the listed supporting documentation) I/we have supplied.

(Please note that each individual operator must sign the declaration themselves, even if an agent is acting on their behalf.)

Signature 1:	
Name:	Jon Pickup
Position:	Group Safety Health and Environmental Manager
Date:	15/07/2016
Signature 2:	
Name:	
Position:	
Date:	



- Planning Application Boundary
- Key Phase 1 Boundary
- Alconbury Weald Outline Planning Application

NOTE
This drawing is for information purposes only and not for use in construction.
Do NOT scale from this drawing.
All dimensions are to be checked on site and any discrepancies should be immediately reported to the originator of the drawing.
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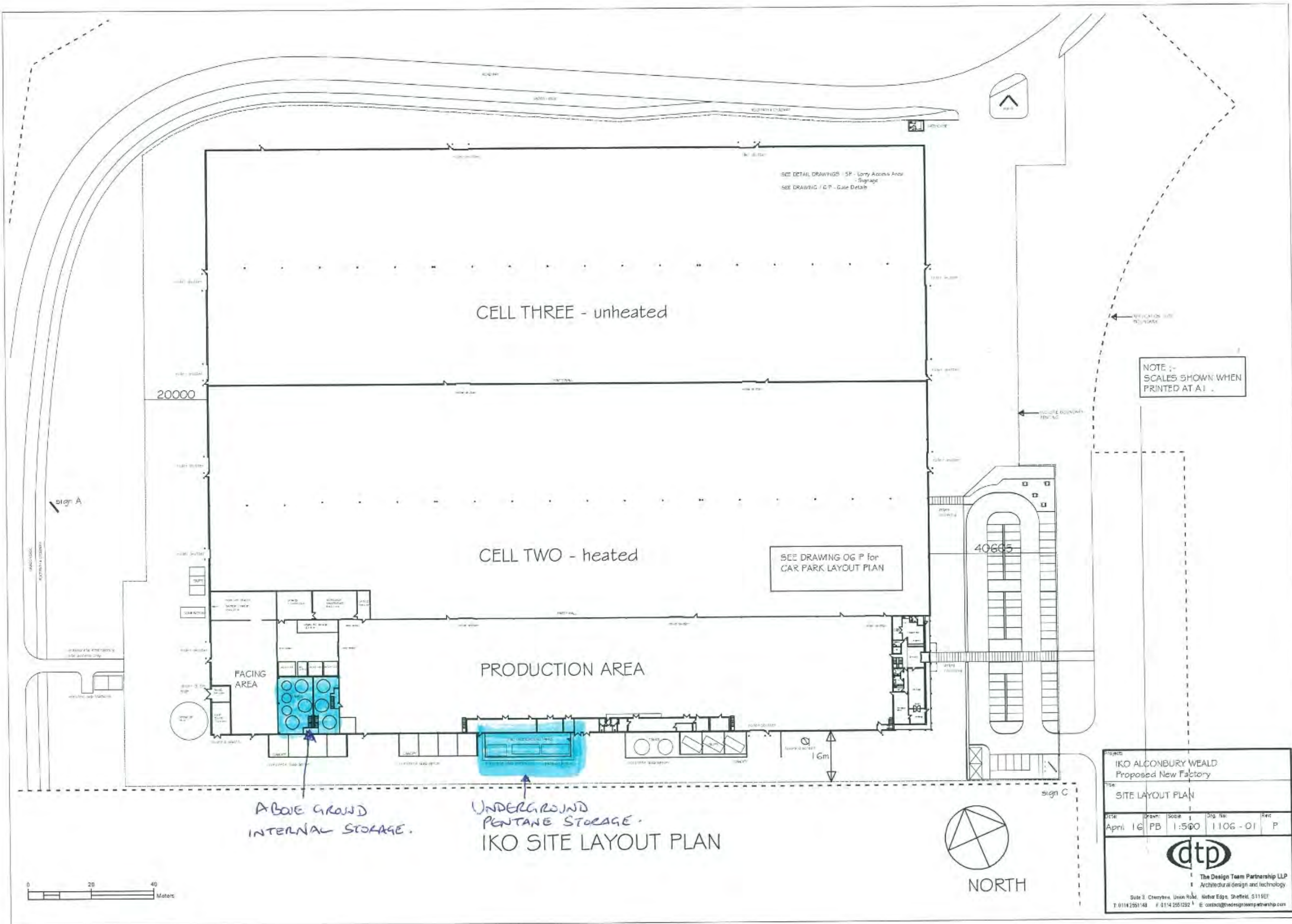
Alconbury Weald Enterprise Zone
IKO Site Planning Application Boundary

Date	05-04-2016	Scale	1:5,000 @ A1
Drawn	Designed	Approved	Drawing Number
DG	---	---	IKO001-004




David Lock Associates
Town Planning and Urban Design

DAVID LOCK ASSOCIATES LIMITED
50 NORTH THIRTEENTH STREET, CENTRAL MILTON KEYNES, MK9 3BP
TEL: 01908 666276 FAX: 01908 605747 EMAIL: mail@davidlock.com
www.davidlock.com



NOTE :-
SCALES SHOWN WHEN
PRINTED AT A1

Project				
IKO ALCONBURY WEALD Proposed New Factory				
Title				
SITE LAYOUT PLAN				
Date	Drawn	Scale	Proj. No.	Rev.
April 16	PB	1:500	1106-01	P
				
The Design Team Partnership LLP Architectural design and technology				
Suite 3, Cherrytree, Union Road, Nether Edge, Sheffield, S11 9EF T: 0114 2551148 F: 0114 2551292 E: contact@thedesignteampartnership.com				

GENERAL NOTES

It is the contractor's responsibility to check all dimensions on site and report any discrepancy to the DTP immediately.

It is the Contractor's responsibility to ensure that all the works carried out on site are in accordance with current Building Regulations, British Standards or CE certification.

This drawing is to be read in conjunction with the Structural Engineers and other consultants details and calculations.

Do not scale. If there is any detail on this drawing which is unclear, the Contractor is to contact the DTP immediately.

This drawing is Copyright and must not be reproduced in any form or part without the Design Team Partnership's prior consent.

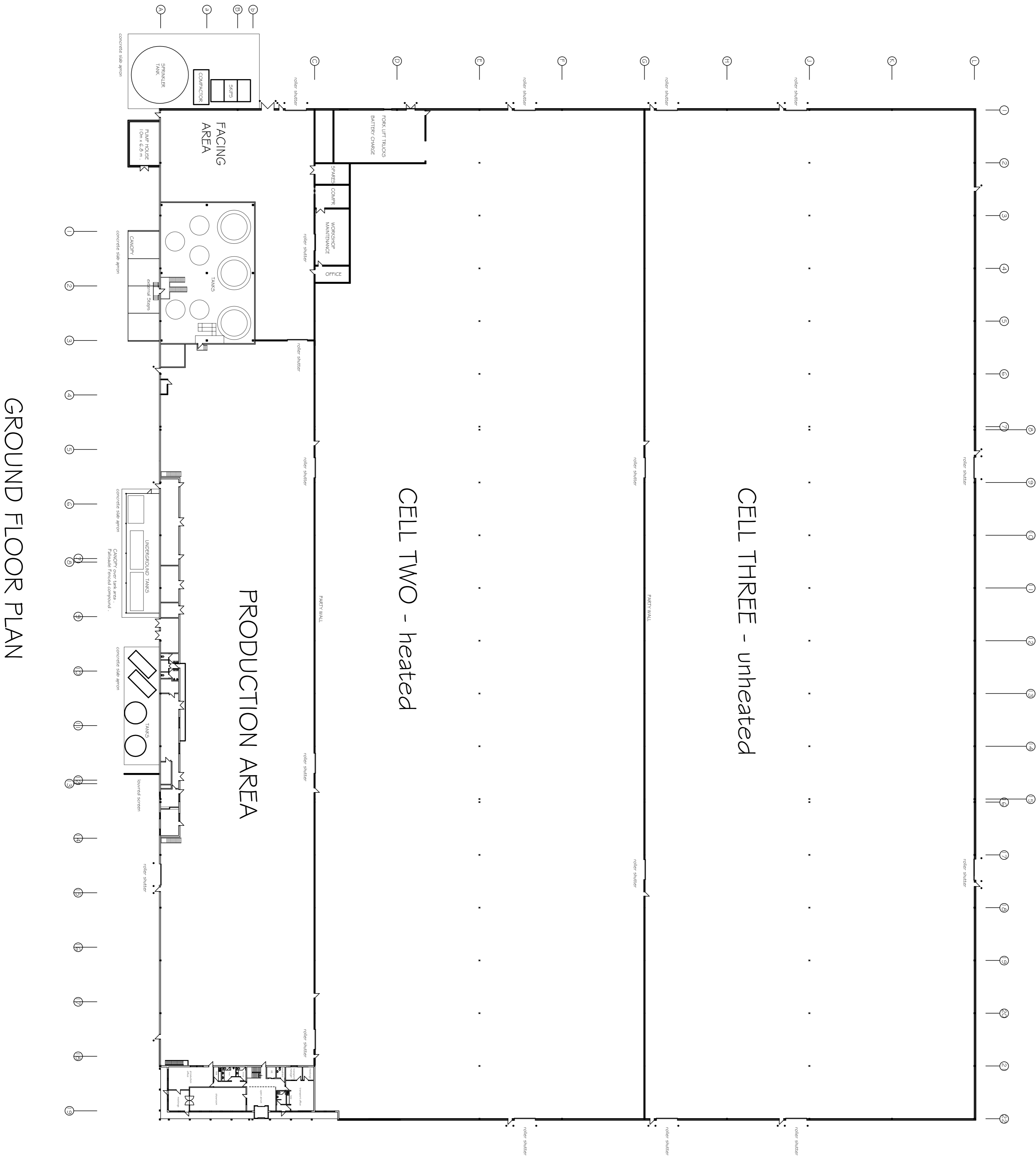
The Design Team Partnership accept no responsibility for any alterations to the Design or Construction carried out by the contractor without their prior consent.

Any service information shown is indicative only. The contractor is to refer to the service contractor's or specialist sub-contractor's detailed design information and specifications for further information and final service scheme.

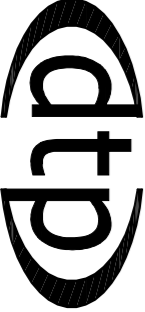
No materials or products specified on the drawing may be changed or deleted without prior written agreement with the Design Team Partnership.

IKO ALCONBURY WEALD
Proposed New Factory

FOR DISCUSSION ONLY



Project: IKO ALCONBURY WEALD Proposed New Factory				
Title: MAIN BUILDING				
Drawn:	Scale:	Dwg. No:	Rev:	
Dec 15	PB	1:500	1106 - 03	C



The Design Team Partnership Ltd
Architectural design and technology
Suite 3, Cherrytree, Union Road, Nether Edge, Sheffield, S11 9EF
T: 0114 2851148 F: 0114 2851292 E: contact@thedesignpartnership.com

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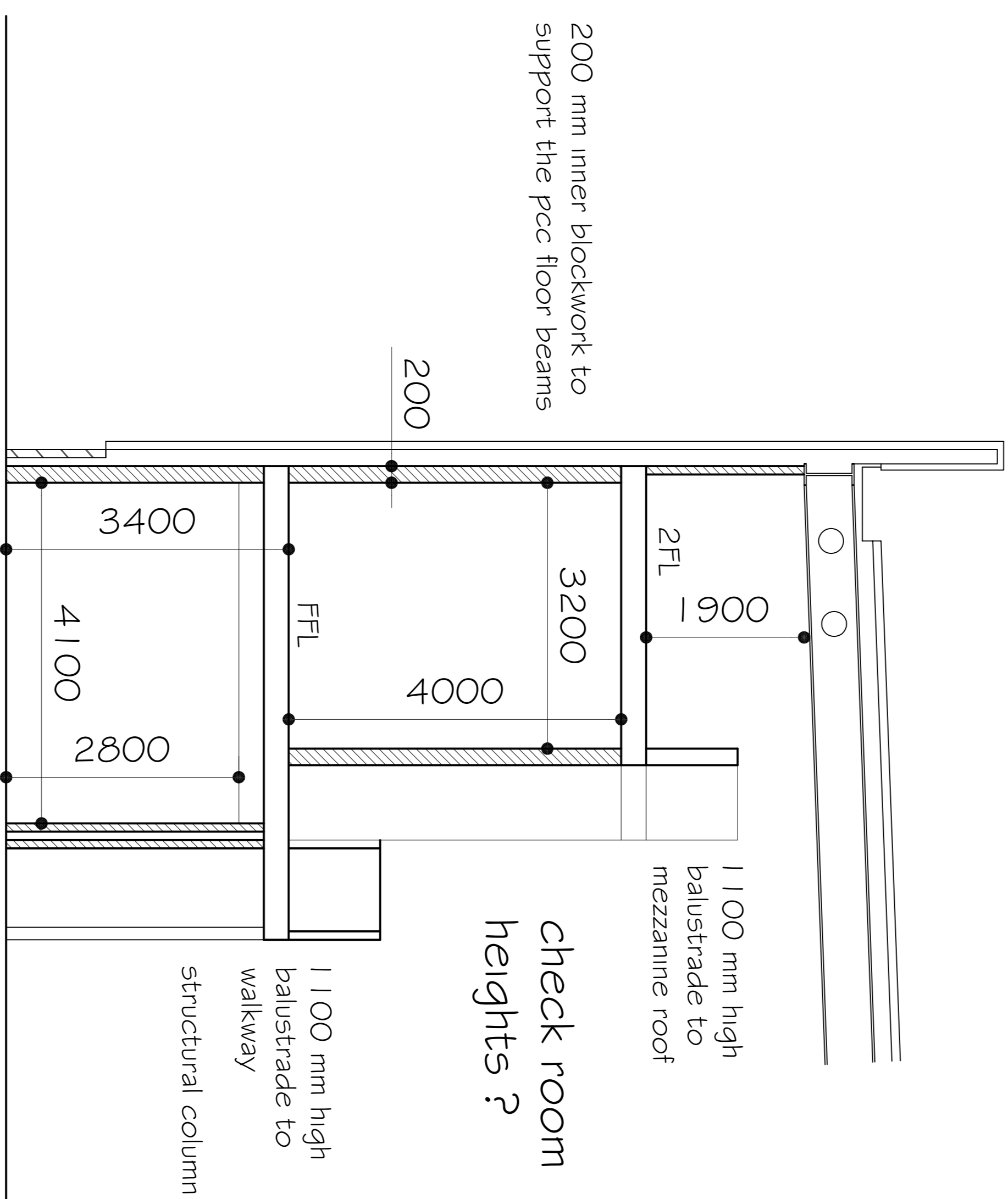
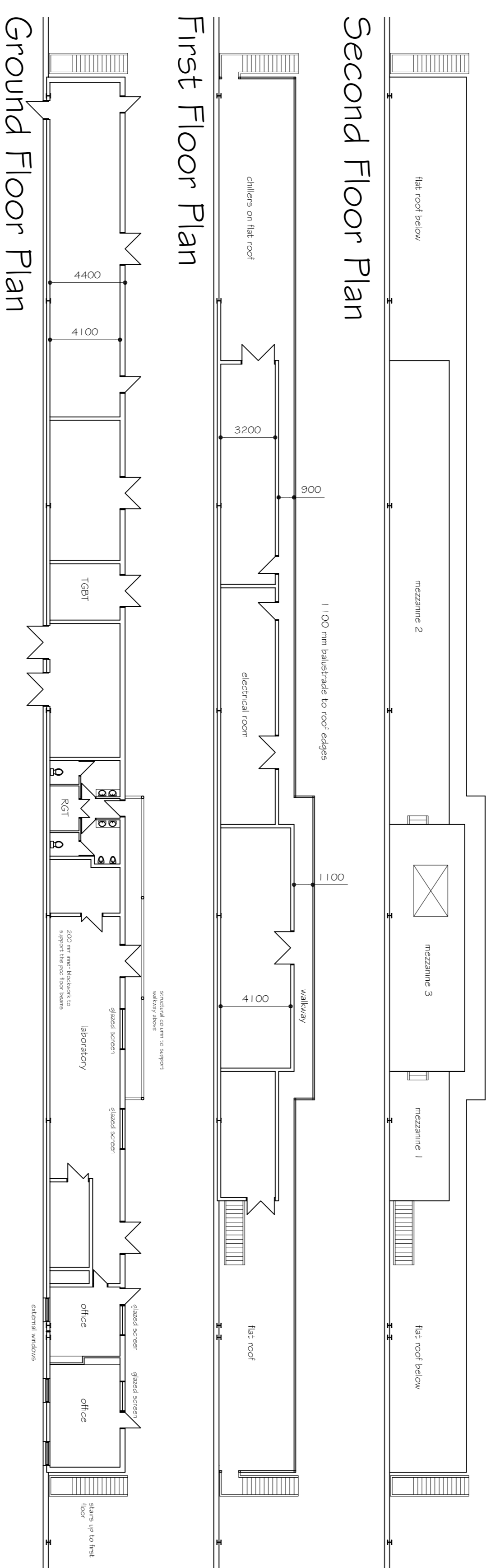
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IKO ALCONBURY WEALD
Proposed New Factory

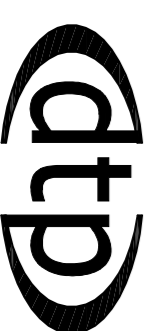
FOR DISCUSSION ONLY

FOR DISCUSSION ONLY



Section

Project:				
IKO ALCONBURY WEALD				
Proposed New Factory				
Title:				
Sketch FACTORY ANCILLARY ROOM/S				
Date:	Drawn:	Scale:	Dwg. No:	Rev:
Dec 15	PB	1:200	1106 - 08	



The Design Team Partnership LL
Architectural design and technology

Suite 3, Cherrytree, Union Road, Nether Edge, Sheffield, S11 9EF
T: 0114 2551148 F: 0114 2551292 E: contact@thedesignteampartnership.com
T: 01424 2551148



NOTES

1. ALL DIMENSIONS ARE IN MILLIMETRES UNLESS NOTED OTHERWISE.
2. ALL LEVELS ARE IN METRES RELATIVE TO ORDNANCE DATUM NEWLYN UNLESS NOTED OTHERWISE.
3. ALL COORDINATES ARE IN METRES RELATIVE TO ORDNANCE SURVEY NATIONAL GRID.
4. THE CONTRACTOR IS TO VERIFY ALL DIMENSIONS ON SITE BEFORE COMMENCING WORK OR PREPARING SHOP DRAWINGS.
5. THIS DRAWING IS TO BE READ IN CONJUNCTION WITH ALL ENGINEERS AND ARCHITECTS DRAWINGS AND SPECIFICATIONS.

LEGEND:

- IKO RMA PLANNING BOUNDARY
- PROPOSED FOUL WATER GRAVITY DRAINAGE
- PROPOSED FOUL WATER ON-PLOT RISING MAIN
- PROPOSED FOUL WATER OFF-PLOT RISING MAIN CONNECTION
- PROPOSED FOUL WATER PUMPING STATION
- PROPOSED SURFACE WATER GRAVITY DRAINAGE NETWORK
- PROPOSED SURFACE WATER ROOF DRAINAGE NETWORK

E	MINOR AMENDMENTS	26.04.16	SF	SF	SF
D	POND UPDATED	22.04.16	SF	SF	RSH
C	IKO PLOT LAYOUT UPDATED	20.04.16	SF	SF	RSH
B	PLANNING BOUNDARIES UPDATED	14.04.16	GC	SF	DS
A	FOUL WATER DRAINAGE ADDED	11.04.16	SF	DS	RSH
Mark	Revision	Date	Drawn	Chkd	Appd

SCALING NOTE: Do not scale from this drawing. If in doubt, ask.
UTILITIES NOTE: The position of any existing public or private sewers, utility services, plant or apparatus shown on this drawing is believed to be correct, but no warranty to this is expressed or implied. Other such plant or apparatus may also be present but not shown. The Contractor is therefore advised to undertake his own investigation where the presence of any existing sewers, services, plant or apparatus may affect his operations.

PLANNING

Alconbury Weald - IKO Plot Reserved Matters Application Outline Drainage Design

Client IKO INSULATIONS UK LTD			 Offices throughout the UK and Europe www.peterbrett.com © Peter Brett Associates LLP CAMBRIDGE Tel: 01223 882000
Date of 1st Issue 24.03.16	Designed SF	Drawn SF	
A1 Scale 1:1000	Checked DS	Approved DS	
Drawing Number 24213/2048/110		Revision E	

