

MET Area Housekeeping Notice

1. Keep the floor areas clear of airlines and extension leads when not in use.
2. Keep the **minimum** of tools and equipment required within the immediate working areas.
3. Items such as mechanical components should be transferred to stores until required.
4. All consumable products such as oils, greases etc. must be kept in their designated bin location until required.
5. Vehicle exhaust fumes must be kept to a minimum by using the fume extraction equipment provided.
6. Large mobile equipment such as engine hoists, oil drainers etc. must be allocated to their designated equipment parking area after use.
7. Always replace the lids on all tins of liquid consumables after use to avoid accidental spillage.
8. Fugitive particulate emissions arising from sanding, grinding and dust from brake dismantling shall be collected by vacuuming or otherwise by wet methods regularly during the working day.
9. Crush all empty and discarded cardboard cartons and packing and dispose of in the proper manner.
10. All dry waste must be bagged prior to disposal in the designated waste skip.
11. All wet waste such as oils, contaminated fuels, brake fluids, anti freeze fluids etc. must be disposed in to the designated waste container.

As required by the Health & Safety at Work Act 1974, the Pollution Prevention and Control Act, 1999 and the Environmental Permitting (England and Wales) Regulations 2010