

From: The Management of Cox Automotive / CWL Wyton Date: 1st September 2020

To all persons employed and sub-contracted

Doc 22

WET (SOLVENT) WASTE AND HOUSEKEEPING IN YOUR AREA

In order for Cox Automotive / CWL Bodyshops to comply with Environmental Legislation, the Company requests that all Operatives take particular care in the disposal of wet waste and in particular, hazardous waste in order to avoid contravention of Section 4 Clause 4.2 of the Pollution Prevention and Control Act 1999.

All operatives that carry out paint mixing and gun cleaning processes are legally obliged to ensure that the wet waste is disposed of correctly and to further:

- a. Ensure that all solvent waste is transferred to the relevant waste container using the lidded funnel provided and closed after use.
- b. Ensure that the filled waste drum is placed in a secure area away from all workshop processes to avoid damaged or spillage of the container.
- c. Ensure that if the solvent waste container is stored outside (in the designated under cover area) and that the drum is placed in a bunded / encapsulated trunk to avoid leakage and spillage.

All staff has a Duty of Care to ensure that all waste is controlled and is subject to the Cox Automotive / CWL Bodyshops Mixing Room Housekeeping Policy to reduce any environmental impact that may occur.

The Management thank you for your co-operation in this matter.

Please sign this document (below) as acknowledgement that you have read and understand the contents of this document.

Employee Name: «Employee_name» Job Title: «Job_Title»

Dated This Day: Signature: