

Application for a permit to operate a vehicle refinishing installation

Pollution Prevention and Control Act, 1999
Environmental Permitting (England and Wales) Regulations 2016 (as amended)

Introduction

When to use this form

Use this form if you are applying to a Local Authority for a permit to operate a vehicle refinishing installation as defined in Environmental Permitting Regulations (England and Wales) Regulations 2016

The appropriate fee must be received to enable your application to be processed. When complete send the form and fee and any additional information to:

Community (People)
Huntingdonshire District Council
Pathfinder House
St. Mary's Street
Huntingdon
PE29 3TN
envhealth@huntingdonshire.gov.uk
01480 388302

If you need help and advice

We have made the application form as straightforward as possible, but please get in touch with us using the details given above if you need any further advice.

For the purposes of Section C of the form, a 'relevant offence' is any conviction for an offence relating to the environment or environmental regulation.

It is recommended that you read the Process Guidance Note 6/34(11) Statutory guidance for respraying of road vehicles which can be found at:

https://webarchive.nationalarchives.gov.uk/20131104091930/http://www.defra.gov.uk/industrial-emissions/files/6_34-Final-July-2013.pdf

It is also advisable to familiarise yourself with General Guidance Manual on Policy and Procedures for A2 and B Installations which can be found at:

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/211863/env-permitting-general-guidance-a.pdf

If you need to use continuation sheets please ensure they are clearly marked showing what section they refer to.

Application for a Permit for a Standard Part B Installation

To be completed by the Operator

A	The basics
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A1	Name and address of the installation			
	Name	C. Walton Limited		
	Address	RAF Wyton Airfield, Sawtry Way		
		Huntingdon		
	Postcode	PE28 2EA	Telephone N ^o	0116 279 9340
	Ordnance Survey national grid reference (8 characters)			TL 287 752

A2	Please provide details including reference numbers of any existing authorisation or permit for a vehicle refinishing installation.
	None

A3	The applicant. Please provide the full name of company or corporate body or the name of the sole trader or the names of the partners.			
	Name	C. Walton Limited		
	Trading name if different	N/A		
	Registered office address			
	Central House			
	Leeds Road, Rothwell, Leeds			
	Postcode	LS26 0JE	Telephone N ^o	0333 136 1001
	Principle office address, if different			
	Bruntingthorpe Proving Ground			
	Bath Lane, Bruntingthorpe, Lutterworth			
	Postcode	LE17 5QS	Telephone N ^o	0116 279 9319
	Company registration number		00559275	

A4	Any holding company? Please indicate below if the operator is a subsidiary of a holding company within the meaning of section 1159 of the Companies Act 2006.			
	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>			
	Holding company name			
	Name	Cox Automotive UK Limited		
	Trading name if different	N/A		
	Holding company registered office address			
	Central House			
	Leeds Road, Rothwell, Leeds			
	Postcode	LS26 0JE	Telephone N ^o	0333 136 1001
	Principle office address, if different			
N/A				
Postcode	N/A	Telephone N ^o	N/A	
Company registration number		03183918		

A5	Who can we contact about your application? <i>It will help to have someone who we can contact directly with any questions about your application. The person you name should have the authority to act on behalf of the operator. This could be an agent or consultant rather than the operator.</i>			
	Name	Mr Jim Miller FIMI		
	Position	Motor Industry Consultant		
	Address	74 The Hatherley		
		Fryerns		
		Basildon, Essex		
	Postcode	SS14 2QH	Telephone N ^o	07583 115186
	Email	jimmiller74@blueyonder.co.uk		

A6	Who can we contact about your permit? <i>Assuming your permit will be issued it will help to have someone who we can contact directly with any questions about your permit</i>		
	Name	Mr Jim Miller FIMI	
	Position	Motor Industry Consultant	
	Address	74 The Hatherley, Fryerns, Basildon, Essex	
	Postcode	SS14 2QH	Telephone N ^o 07583 115186
	Email	jimmiller74@blueyonder.co.uk	

B	The installation
Please provide written information about the aspects of your installation listed below. We need this information to determine whether you will operate the installation in a way in which all the environmental requirements of the EPR Regulations are met.	

B1	Describe below the proposed installation and activities and identify the foreseeable emissions to air from the process.
Please See Doc Reference: Application Responses Note 1	

B2	Once all foreseeable emissions have been identified in the proposed installation activities, each emission should be characterised (including odour) and quantified.
	Atmospheric emissions should be categorised under the following: <ul style="list-style-type: none"> i) point source, (e.g. chimney / vent, identified by a number and detailed on a plan) ii) fugitive source (e.g. from stockpiles / storage areas).
	If any monitoring has been undertaken please provide the details of emission concentrations and quantify in terms of mass emissions. If no monitoring has been undertaken please state this below. (Mass Emission - the quantification of an emission in terms of its physical mass per period of time. e.g. Grams per hour, tonnes per year)
Please See Doc Reference: Application Responses Note 1	

B3	<p>For each emission identified from the installations' activities describe the current and proposed technology and other techniques for preventing or, where that is not practicable reducing the emissions. If no techniques are currently used and the emission goes directly to the environment, without abatement or treatment this should be stated.</p>			
<p>Please See Doc Reference: Application Responses Note 1</p>				
B4	<p>Describe the proposed systems to be used in the event of unintentional releases and their consequences. This must identify, assess and minimise the environmental risks and hazards, provide a risk based assessment of any likely unintentional releases, including the use of historical evidence. If no assessments have been carried out please state.</p>			
<p>Please See Doc Reference: Application Responses Note 1</p>				
B5	<p>Describe the proposed measures for monitoring all identified emissions including any environmental monitoring, and the frequency, measurement methodology and evaluation procedure proposed. (e.g. particulate matter emissions, odour etc). Include the details of any monitoring which has been carried out which has not been requested in any other part of this application. If no monitoring is proposed for an emission please state the reason.</p>			
<p>Please See Doc Reference: Application Responses Note 1</p>				
B6	<p>Provide detailed procedures and policies of your proposed environmental management techniques, in relation to the installation activities described.</p>			
<p>Please See Doc Reference: Application Responses Note 1</p>				
B7	<p>Attach a plan of the premises showing the location of:</p>			
	a) the premises (inc. OS grid ref)	Attached?	Yes	
	b) spray booths	Attached?	Yes	
	c) organic solvent containing material storage	Attached?	Yes	
	d) organic solvent containing waste storage	Attached?	Yes	

B8	Supply a description of the location and methods of storage of organic solvent containing materials.	
	Please See Doc Reference: Application Responses Note 1	
B9	Supply certification of spray booth performance	
	Please See Doc Reference: Application Responses Note 1	
B10	Are VOC emitting stacks at least 3m above the roof ridge height of buildings within 15m of the stack? (NB – All new VOC emitting stacks are required to vent VOC"s at a height greater than 3m above the roof ridge height of buildings within 15m of the stack)	
	Yes	
	If 'no', please provide a written plan for the construction, operation and maintenance of stacks emitting VOCs.	
	N/A	
B11	Provide details how the mass of VOC emitted and of paint solids used will be determined and recorded.	
	Please See Doc Reference: Application Responses Note 1	
B12	Provide a written plan for the maintenance, inspection and replacement of extract air filters of the spray booth and abrasive blasting equipment plant.	
	Please See Doc Reference: Application Responses Note 1	
B13	Provide a written plan for measuring particulate emissions from abrasive blasting equipment, using manual extractive testing methods.	
	Please See Doc Reference: Application Responses Note 1	
B14	Provide a written plan for control of VOC emissions from spray gun testing and sprayout following cleaning.	
	Please See Doc Reference: Application Responses Note 1	

B15	Provide a written plan for the control of VOC emissions from spray gun and equipment cleaning.	
	Please See Doc Reference: Application Responses Note 1	
B16	Provide a written plan for the control of VOC emissions from solvent contaminated wipes and other wastes.	
	Please See Doc Reference: Application Responses Note 1	
B17	State whether any structured environmental management system (such as ISO 14001, EMAS or BS8555) or a tailored system is being used or is planned, and if so what.	
	Please See Doc Reference: Application Responses Note 1	
B18	Specify what training and instruction staff will be given to ensure that this Permit (if granted) is complied with.	
	Please See Doc Reference: Application Responses Note 1	
B19	Provide an assessment of the potential significant local environmental effects of the foreseeable emissions (for example, is there a history of complaints, is the installation in an air quality management area?)	
	Please See Doc Reference: Application Responses Note 1	
B20	Are there any sites of special scientific interest (SSSIs) or European Sites which are within 500 metres of the installation?	
		No
	If „yes“, please give names of the sites.	N/A
	N/A	
B21	Provide an assessment of whether the installation is likely to have a significant effect on such sites and, if it is, provide an assessment of the implications of the installation for that site, for the purposes of the Conservation (Natural Habitats etc) Regulations 1994.	
	None	

Environmental Statements	
B22	Has an environmental impact assessment been carried out under The Town and Country Planning (Environmental Impact Assessment) (England & Wales) Regulations 1999, or for any other reason with respect to the installation?
	No
"Yes" please supply a copy of the environmental impact assessment and details of any decision made.	
Document reference	N/A

B23	Additional Information
Please supply any additional information which you would like us to take account of in considering this application.	
Please See Doc Reference: Application Responses Note 1	

C	Fees and Charges
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C1	Your application cannot be processed unless the application fee is correct and submitted.
The fees and charges can be found at the following site http://www.defra.gov.uk/industrial-emissions/las-regulations/charges-risk/ .	
Cheques should be made payable to: Huntingdonshire District Council	
Alternatively please contact the Environmental Protection Team to discuss the fee and payment methods. We will confirm receipt of this fee when we write to you acknowledging your application.	


Cheque / Bank Transfer raised and attached / transferred for £362.00

C2	Annual charges		
<p>If we grant you a permit, you will be required to pay an annual subsistence charge.</p> <p>If you do not pay, your permit can be revoked and you will not be able to operate your installation. Please provide details of the address you wish invoices to be sent to and details of someone we may contact about fees and charges.</p> <p>Please provide details of the address you wish invoices to be sent to and details of someone we may contact about fees and charges.</p>			
Name		C. Walton Limited	
Bruntingthorpe Proving Ground			
Bath Lane, Bruntingthorpe			
Postcode	LE17 5QS	Telephone N ^o	0116 279 9340
C3	Commercial Confidentiality		
Is there any information in the application that you wish to justify being kept from the public register on the grounds of commercial confidentiality?			
		No	
<p>If 'Yes', do not submit this information but please provide full justification, considering the definition of commercial confidentiality within the Regulations (See the appropriate general guidance manual) as well as the guidance on the Huntingdonshire District Council Environmental Permitting webpage. The Environmental Protection Team will contact you to arrange a visit to view this information and discuss your application.</p>			
Document Reference:		N/A	

C4	Data Protection Declaration
	<p>The information you give will be used by the regulator to process your application. It will be placed on the relevant public register and used to monitor compliance with the permit conditions. We may also use and/or disclose any of the information you give us in order to:</p> <ul style="list-style-type: none"> • consult with the public, public bodies and other organisations, • carry out statistical analysis, research and development on environmental issues, • provide public register information to enquirers, • investigate possible breaches of environmental law and take any resulting action, • prevent breaches of environmental law, • assess customer service satisfaction and improve our service <p>We may pass on the information to agents/ representatives who we ask to do any of these things on our behalf. It is an offence under the relevant regulations, for the purpose of obtaining a permit (for yourself or anyone else) to:</p> <ul style="list-style-type: none"> • make a false statement which you know to be false or misleading in a material particular, • recklessly make a statement which is false or misleading in a material particular. <p>If you make a false statement we may prosecute you, and if you are convicted, you are liable to a fine or imprisonment (or both).</p>

C5	Declaration
<p>Signature of current applicant(s). Where more than one person is defined as the applicant, all should sign. Where a company or other body corporate - an authorised person should sign and provide evidence of authority from the board of the company or body corporate.</p> <p>⌋ We certify that the information in this application is correct. ⌋ We apply for a permit in respect of the particulars described in this application (including supporting documentation) ⌋ ⌋ We have supplied.</p> <p>Please note that each individual applicant must sign the declaration themselves, even if an agent is acting on their behalf.</p> <p>For the application from:</p>	

Premises name	C. Walton Limited - Wyton
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Signature	
Name	Simon Caine
Position	Operations Director
Date	24th September 2020

Signature	
Name	Jim Miller FIMI
Position	Motor Industry Consultant
Date	24th September 2020