

Application to transfer a Permit for the Unloading of Petrol into Storage at a Petrol Station

Pollution Prevention and Control Act, 1999
Environmental Permitting (England and Wales) Regulations 2016

Introduction

When to use this form

Use this form if you are applying to transfer an existing service station permit to a new operator.

References to the term “activity” are references to the unloading into storage of petrol and dispensing of petrol into vehicle tanks. The operator of the activity under the terms of the Regulations is most likely to be the person with management responsibility for the procedures on site.

This does not, however, absolve other people of their responsibilities (for instance of drivers in the case of following unloading procedures or of the equipment owners in the case of installation of equipment) since action can be taken directly under regulation 32(6) of the Regulations.

The appropriate fee must be received to enable your application to be processed. When complete send the form and fee and any additional information to:

Environmental Protection Officer
Community
Huntingdonshire District Council
Pathfinder House
St. Mary's Street
Huntingdon
PE29 3TN
envhealth@huntingdonshire.gov.uk
01480 388302

Before you start to fill in this form

It is recommended that you read the Defra General Guidance manual and the Secretary of State's Guidance for Unloading of Petrol into Storage at Petrol Stations. Both documents can be found at the following website:

- <http://www.defra.gov.uk/industrial-emissions/las-regulations/guidance/>.

The EP Regulations can be obtained from The Office of Public Sector Information, or viewed on their website at:

- <http://www.legislation.gov.uk/>.

It is also recommended that you speak to an officer before you complete and submit the application. We have made the application form as straightforward as possible, but please get in touch with us using the details given below if you need any further advice.

Other documents you may need to submit

There are number of other documents you may need to send us with your application. Each time a request for a document is made in the application form you will need to record a document reference number for the document or documents that you are submitting in the space provided on the form for this purpose. Please also mark the document(s) clearly with this reference number.

Using continuation sheets

In the case of the questions on the application form itself, please use a continuation sheet if you need extra space; but please indicate clearly on the form that you have done so by stating a document reference number for that continuation sheet. Please also mark the continuation sheet itself clearly with the information referred to above.

Submission and copies

Huntingdonshire District Council's public register is kept electronically and would appreciate your application to be submitted electronically. If you are sending the application in hardcopy please ensure that the application is scanner friendly and only one copy is required.

Application Form for a Permit for the Unloading of Petrol into Storage at a Petrol Station

To be completed by the Operator

A	The basics
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A1	Name and address of the installation		
	Name	Alconbury Services (Maritime Transport Limited)	
	Address	Rusts Lane, Alconbury	
	Postcode	PE28 4DJ	Telephone N° 01480 459944

A2	Please give details, below, of any existing environmental permits for the installation, include reference number(s).
	Permit Reference P23/11 – Last Invoice Cust No DR016615

A3	The New Operator (the person who it is proposed will have control over the installation in accordance with the permit (if granted)). Please provide the full name of company or corporate body or the name of the sole trader or the names of the partners.		
	Name	Maritime Transport Ltd	
	Trading name if different	Alconbury Services	
	Registered office address		
	Maritime House, Clickett Hill Road, Felixstowe,		
	Postcode	IP11 4AX	Telephone N° 01394 617300
	Principle office address, if different		
	Postcode		Telephone N°
	Company registration number		1160595

A4	Any holding company? Please indicate below if the operator is a subsidiary of a holding company within the meaning of section 1159 of the Companies Act 2006.			
				No
	Holding company name			
	Name	Maritime Group Limited		
	Trading name if different			
	Holding company registered office address			
	Maritime House, Clickett Hill Road, Felixstowe,			
	Postcode	IP11 4AX	Telephone N°	01394 617300
	Principle office address, if different			
Postcode		Telephone N°		
Company registration number		04250126		

A5	Who can we contact about your application? <i>It will help to have someone who we can contact directly with any questions about your application. The person you name should have the authority to act on behalf of the operator. This could be an agent or consultant rather than the operator.</i>			
	Name	Jim Stevenson		
	Position	Site Manager - Alconbury		
	Address	Alconbury Services, Rusts Lane, Alconbury		
	Postcode	PE28 4DJ	Telephone N°	07834-418578
	Email	j.stevenson@maritimetransport.com		

A6	Who can we contact about your permit? <i>Assuming your permit will be issued it will help to have someone who we can contact directly with any questions about your permit</i>				
	Name		Jim Stevenson Alconbury Services, Rusts Lane, Alconbury		
	Position		Site Manager - Alconbury		
	Address		Alconbury Services, Rusts Lane, Alconbury		
	Postcode		PE28 4DJ	Telephone N°	07834-418578
	Email		j.stevenson@maritimetransport.com		

A7	The Current Operator (the person who currently has control over the installation in accordance with the permit).			
	Please provide the full name of company or corporate body or the name of the sole trader or the names of the partners.			
	Name		Highway Services Alconbury Limited	
	Trading name if different		Alconbury Services	
	Registered office address			
	Maritime House, Clickett Hill Road, Felixstowe,			
	Postcode	IP11 4AX	Telephone N°	01394-617300
	Principle office address, if different			
Postcode		Telephone N°		
Company registration number		02489469		

B	Fees and Charges, Information Handling, and Declaration													
B1	Fees and Charges													
	<p>Your application may require a fee to be valid. To determine your fee please either speak to the Environmental Protection Officer on 01480 388363 or visit the Defra website on:</p> <p>http://www.defra.gov.uk/industrial-emissions/las-regulations/charges-risk/</p>													
B2	Please state the amount enclosed as an application fee for this installation													
	<p>Please state the amount enclosed as an application fee for this installation:</p> <p>£ <u>0.00</u> (Cheques should be made payable to Huntingdonshire District Council)</p> <p>Electronic payments can be arranged, if you wish to pursue this option please contact the Environmental Protection Officer on 01480 388363 to discuss.</p> <p>We will confirm receipt of this fee when we write to you acknowledging your application.</p>													
	Annual subsistence charges													
B3	<p>If we grant you a permit, you will be required to pay an annual subsistence charge, failure to do so will result in revocation of your permit and you will not be able to operate your installation.</p>													
	<p>Please provide details of the address you wish invoices to be sent to and details of someone we may contact about fees and charges within your finance section.</p> <table border="1"> <tr> <td>Name</td> <td>David Nichols</td> </tr> <tr> <td>Position</td> <td>Financial Accountant</td> </tr> <tr> <td>Address</td> <td>Maritime House, Clickett Hill Road, Felixstowe, Suffolk. IP11 4AX</td> </tr> <tr> <td>Date</td> <td>7th June 2017</td> </tr> <tr> <td>Telephone N^o(s)</td> <td>01394 617306 & 07701 004212</td> </tr> <tr> <td>Email</td> <td>d.nichols@maritimetransport.com</td> </tr> </table>		Name	David Nichols	Position	Financial Accountant	Address	Maritime House, Clickett Hill Road, Felixstowe, Suffolk. IP11 4AX	Date	7 th June 2017	Telephone N ^o (s)	01394 617306 & 07701 004212	Email	d.nichols@maritimetransport.com
Name	David Nichols													
Position	Financial Accountant													
Address	Maritime House, Clickett Hill Road, Felixstowe, Suffolk. IP11 4AX													
Date	7 th June 2017													
Telephone N ^o (s)	01394 617306 & 07701 004212													
Email	d.nichols@maritimetransport.com													

C	Data Protection
	<p>The information you give will be used by the regulator to process your application. It will be placed on the relevant public register and used to monitor compliance with the permit conditions. We may also use and/or disclose any of the information you give us in order to:</p> <ul style="list-style-type: none"> • consult with the public, public bodies and other organisations, • carry out statistical analysis, research and development on environmental issues, • provide public register information to enquirers, • investigate possible breaches of environmental law and take any resulting action, • prevent breaches of environmental law, assess customer service satisfaction and improve our service <p>We may pass on the information to agents/ representatives who we ask to do any of these things on our behalf.</p>
	<p>Please note: it is an offence to provide false etc. information</p>
	<p>It is an offence under regulation 38 of the EP Regulations, for the purpose of obtaining a permit (for yourself or anyone else), to:</p> <ul style="list-style-type: none"> • make a false statement which you know to be false or misleading in a material particular, • recklessly make a statement which is false or misleading in a material particular • intentionally to make a false entry in any record required to be kept under any environmental permit condition • with intent to deceive, to forge or use a document issued or required for any purpose under any environmental permit condition. <p>If you make a false statement</p> <ul style="list-style-type: none"> • we may prosecute you and, if you are convicted, you are liable to a fine or imprisonment (or both).
D	Declarations A and B for signing
	<p><i>These declarations should be signed by the person listed in answer to question A3. Where more than one person is identified as the operator, all should sign. Where a company or other body corporate is the operator, an authorised person should sign and provide evidence of authority from the board.</i></p>

Declaration A

I/We certify	
EITHER- No offences have been committed in the previous five years which are relevant to my/our competence to operate this installation in accordance with the EP Regulations.	
OR- The following offences have been committed in the previous five years which may be relevant to my/our competence to operating this installation in accordance with the regulations:	
Signature:	JHW William
Name:	JOHN HOWARD WILLIAMS
Position:	GROUP MANAGING DIRECTOR - MARITIME TRANSPORT LTD
Date:	9TH JUNE 2017

Declaration B

I/We certify that the information in this application is correct.	
I/We apply for a permit in respect of the particulars described in this application (including the listed supporting documentation) I/we have supplied.	
<i>(Please note that each individual operator must sign the declaration themselves, even if an agent is acting on their behalf.)</i>	
Current permit holder:	Highway Services Alconbury Limited (Trading as Alconbury Services)
Name:	JHW William
Position:	DIRECTOR - HIGHWAY SERVICES ALCONBURY LTD
Date:	9TH JUNE 2017
New permit holder:	Maritime Transport Limited (Trading as Alconbury Services)
Name:	JHW William
Position:	GROUP MANAGING DIRECTOR - MARITIME TRANSPORT LTD
Date:	9TH JUNE 2017