

Huntingdonshire

district council

Permit Application form for Dry Cleaners

Pollution Prevention and Control Act, 1999
Pollution Prevention and Control (England and Wales) Regulations 2000
(as amended)

For local authority use		
Application Reference	Officer reference	Date received
53830	AJM	31 OCT. 06

When to use this form

Use this form if you are applying for a permit to a Local Authority to operate a dry cleaning installation as defined in Schedule 1 of The Solvent Emissions (England and Wales) Regulations, 2004 SI 107.

The appropriate fee must be enclosed with the application to enable it to be processed further. When complete send the form and fee and any additional information to:

Environmental Health Department
Huntingdonshire District Council
Pathfinder House
St Mary's Street
Huntingdon
Cambs PE29 3TN

For the attention of: Aaron Morley - Environmental Protection Officer



A1.1. Name of the premises

THE DRY CLEANING + LINEN CENTRE.....

A1.2. Please give the address of the premises

UNIT 14 HALCYON COURT ST MARGARETS WAY
HUNTINGDON CAMBS
PE29 6DG.....

Postcode PE29 6DG..... Telephone 01480 52691.....

Ordnance Survey national grid reference 8 characters,

(for example, SJ 123 456)..... TL233729..... there are a number of internet mapping sites which will convert a Post Code to a grid reference

A1.3. Do you have an existing permit for a dry cleaning installation?.....no.....

A2.1. **The Applicant** - Please provide the full name of company or corporate body or the name of the sole trader or the names of the partners

MR ADRIAN JOHN COSSEY, MRS SUSAN LESLIE MURPHY +
MRS PAMELA DOROTHY MAY THOMPSON.

Trading/business name (if different)

.....

Registered Office address

.....

.....

.....

PostcodeTelephone.....

A2.2. Holding Companies

Is the operator a subsidiary of a holding company within the meaning of Section 736 of the Companies Act 1985?

Yes	No
	✓

Name of ultimate holding company.....

Ultimate holding company Registered office address

.....

.....

.....

PostcodeTelephone.....

B. About the installation

B1.2. A plan of the premises showing the location of:

- (a) the premises
- (b) where the dry cleaning machine(s) will be installed
- (c) where the dry cleaning solvents will be stored
- (d) where the dry cleaning residue will be stored
- (e) any drains within the installation and in the immediate area of the installation which may be affected as a result of any potential Volatile Organic Compound (VOC) release from the dry cleaning operations

must be attached.

B1.3. A description of the location and methods of storage of:

- (a) dry cleaning solvents
- (b) dry cleaning residue

must be supplied.

B1.4. Make, model name/number, serial number, load capacity, date of installation of machine and type of dry cleaning solvent used.

Make	Model	Serial Number	Load Capacity	Date of Installation	Dry Cleaning Solvent
Dane Real Stone	RS322.	45-114-014	16kg	1994	PERC.

B1.5. Provide details, including a schedule, of checking and maintenance procedures for each machine. This should include the machine manufacturers' recommended operating procedures, checking and maintenance requirements and any other additional procedures undertaken by the operator.

B1.6. Provide details of any other activities carried out within the dry cleaning installation which involve the use of organic solvents in particular spot clean solutions, water-proofing solutions and any other solvents or solvent borne preparations

B1.7. Provide details on the training and relevant qualifications regarding operating and maintaining the dry cleaning machine in accordance with the Secretary of State's Process Guidance Note PG6/46(04) for Dry Cleaning.

B1.8. Specify how the product will be weighed and recorded weekly and annually.

B1.9. Provide details how the mass or volume of solvent used will be determined and recorded weekly and annually (due to the low use of spot cleaning solvents they need only to be determined annually).

B2.0. Risk Phrase Solvents : Are any substances or preparations which because of their VOC content are required carry one or more of the following risk phrases used within the installation:

- R40 Limited evidence of a carcogenic effect
- R45 - May cause cancer
- R46 - May cause heritable genetic damage
- R49 - May cause cancer by inhalation
- R60 - May impair fertility
- R61 - May cause harm to the unborn child.

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

(Details of the risk phrases of the materials used can be found on the original suppliers packaging and in the Materials Safety Data Sheet (MSDS) for the product)

If **Yes**, provide full details of how and why these risk phrase materials are used and how the requirements of the amendment 1C of Schedule 1 of The Solvent Emissions (England and Wales) Regulations, 2004 SI 107, substitution, control and limiting of emissions of risk phrase materials will be met.

C1. Fees and Charges

The enclosed charging scheme leaflet gives details of how to calculate the application fee. Your application cannot be processed unless the application fee is correct and enclosed.

C1.1. Please state the amount enclosed as an application fee for this installation.

£134.....

Cheques should be made payable to:

Huntingdonshire District Council

We will confirm receipt of this fee when we write to you acknowledging your application.

C1.2. Please give any company purchase order number or other reference you wish to be used in relation to this fee.

C2. Annual charges

If we grant you a permit, you will be required to pay an annual subsistence charge. If you don't pay, your permit can be revoked and you will not be able to operate your installation.

C2.1. Please provide details of the address you wish invoices to be sent to and details of someone we may contact about fees and charges.

MR A J CROSEY
THE DRY CLEANING + LINEN CENTRE UNIT 14
HALCYON COURT ST MARGARETS WAY HUNTINGDON
Postcode PE29 6DG Telephone 01480 52691

C3. Commercial confidentiality

C3.1. Is there any information in the application that you wish to justify being kept from the public register on the grounds of commercial confidentiality?

Yes	No
	✓

If **Yes**, please provide full justification, considering the definition of commercial confidentiality within the PPC regulations (See the general guidance manual).

C4. Data Protection

The information you give will be used by the Local Authority to process your application. It will be placed on the relevant public register and used to monitor compliance with the permit conditions. We may also use and/or disclose any of the information you give us in order to:

- consult with the public, public bodies and other organisations,
- carry out statistical analysis, research and development on environmental issues,
- provide public register information to enquirers,
- investigate possible breaches of environmental law and take any resulting action,
- prevent breaches of environmental law,
- assess customer service satisfaction and improve our service.

We may pass on the information to agents/representatives who we ask to do any of these things on our behalf.

It is an offence under Regulation 32 of the PPC regulations, for the purpose of obtaining a permit (for yourself or anyone else) to:

- make a false statement which you know to be false or misleading in a material particular,
- recklessly make a statement which is false or misleading in a material particular.

If you make a false statement

we may prosecute you, and

if you are convicted, you are liable to a fine or imprisonment (or both).

C5. Declaration

C5.1. Signature of current applicant(s)*

I/We certify that the information in this application is correct. I/We apply for a permit in respect of the particulars described in this application (including supporting documentation) I/We have supplied.

Please note that each individual applicant must sign the declaration themselves, even if an agent is acting on their behalf.

For the application from:

Premises name: THE Drycleaning + linen Centre

Signature: [Signature]

Name: A. COSSEY

Position: PARTNER

Date: 27/10/06

Signature: P. Thompson

Name: P. THOMPSON

Position: Partner

Date: 27/10/06

* Where more than one person is defined as the applicant, all should sign. Where a company or other body corporate - an authorised person should sign and provide evidence of authority from the board of the company or body corporate.

SL Murphy

SL MURPHY

Partner

27/10/06

DRY CLEANING AND LINEN CENTRE

Unit 14 Halcyon Court St Margarets Way

Huntingdon PE29 6DG

Tel: 01480 452691

Q B1.2

- A See enclosed plan.
- B See enclosed plan.
- C No solvents are stored on the premises all solvents are within the dry cleaning machine.
- D See enclosed plan.
- E No drains in the immediate area of the installation

Q B1.3

- A No solvents are stored on the premises all solvents are within the dry cleaning machine.
- B Residue is stored in a sealed 120 litre drum as indicated on the plan of the premises.

Q B1.5

See enclosed schedule.

Q B1.6

No other activities carried out.

Q B1.8

Items will be weighed using scales prior to cleaning and recorded on the weekly and yearly data sheets (sample copies enclosed).

Q B1.9

Solvents levels will be recorded at the start and end of each week and entered on to the weekly and yearly data sheets (sample copies enclosed).

Q B2.0

Only risk phrases are R40

Shop

Toilet

Washing Machine

7.8m

Storing Room

Boiler

The Dry Cleaning & Linen Centre
Ouse Walk, Stamford Road,
Stuntingdon Cambs.
Tel/Fax (01480) 52691

Place
~~Back~~

7.6m

Dry Cleaning Residue Drum

Dry Cleaning Machine

9.2m

3.92m

Payphone

Post Box

Door

Door

Sign

1.1m

B1.2a, B1.2b and B1.2d

B15

Drycleaning Service Checklist

Customer's Name DRYCLEANING + LINEN CENTREModel Number RS 322Serial Number 45 N4 014Date 6.6.06Signed - Dane Engineer P. B. G. S.Signed - Customer Shirley

Tel: 01403 741414

Action	Check	Notes
1 Machine isolated and in suitable condition to work on	✓	
2 Still raked out	✓	
3 New still door seal fitted	✓	
4 New still sightglass seal fitted	✓	
5 Operation of A5 level float (if fitted) checked	✓	
6 Still door secured	✓	
7 Still vapour safety valve opened and checked	✓	
8 Button trap checked	✓	
9 Separator drained & cleaned out	✓	
10 Condenser coil removed and cleaned (where appropriate)	✓	
11 Solvent pump removed and checked	✓	
12 Solvent cooler/chiller coil removed and cleaned (if fitted)	N/A	
13 Dustscreen(s) condition checked	✓	
14 Airducts checked (Fan removed where appropriate)	✓	
15 Recovery line checked	✓	
16 Airlube bottles checked & refilled	✓	
17 Door fan carbon renewed	✓	
18 Main filter(s) drained, stripped & cleaned	✓	
19 Deco filter(s) drained and renewed	N/A	
20 Filters refilled, solvent pump & filters checked for leakage	✓	
21 Water strainer on incoming supply checked (if fitted)	N/A	
22 Main door seal checked, renew if necessary	✓	New door catch fitted
23 Main door handle/lock assembly checked	✓	Fitted door Switch
24 Machine energised and operation of computer outputs checked	✓	
25 Distillation established, vapour lines checked	✓	
26 Machine load tested, check for leakage, check stats	✓	
27 Check Fridge Joints for leaks	✓	
28 Check drive belts	✓	Fitted new belts
29 Check soap doser operation	✓	



OPERATING GUIDE.

START UP PROCEDURE.

SELECTING AUTOMATIC OPERATION

1. VERIFY THAT THE MANUAL BUTTON IS OFF
2. SELECT FOR AND PROGRAMME NUMBER (E.G. FOR. 05)
3. PRESS RESET
4. PRESS START

NOTE

- A. THE DISPLAY CONTINUOUSLY INFORMS THE CURRENT STEP IN USE AND TIME LEFT TO RUN.
- B. PRESS PAUSE TO EXTEND THE STEP DURING AUTOMATIC
PRESS PAUSE AGAIN TO RESTART THE PROGRAMME
- C. TO ADVANCE TO THE NEXT STAGE PRESS STEP.
- D. TO STOP THE PROGRAMME AT A SET POSITION PRESS STOP
TO RESTART FROM THE SAME POINT PRESS START
- E. TO EXIT THE PROGRAMME PRESS RESET
- F. TO CHECK WHICH PROGRAMME IS OPERATING PRESS FOR

OPERATING GUIDE

REALSTAR COMPUTER 34 PROGRAMMES

1	1	One Wash	Tank 1 - Filter 1
2	3	Two Wash	1st Wash - Tank 1 to Still 2nd Wash - Tank 2 - Filter 1 to Tank 1
3	4	One Wash	Tank 2 to Still Delicates (reduced Mechanical Action)
4	2	One Wash	Tank 2 to Still (Normal Action)
5	5		Good Morning Programme
6			Drying Only
7			
8			
9			
10			
11			
12			
13			
14			
15			Filter Drain to Still Programme (once per week)
16			
17			
18			
19			
20			

*** FOR USE WITH TWO TANK MACHINES ***

THE DRY CLEANING & LINEN CENTRE							
WEEKLY DATA SHEETS				WEEK ENDING / /			
Monday / /	Load 1	Load 2	Load 3	Load 4	Load 5	No of loads	
	Load 6	Load 7	Load 8	Load 9	Load 10	Total weight	
Tuesday / /	Load 1	Load 2	Load 3	Load 4	Load 5	No of loads	
	Load 6	Load 7	Load 8	Load 9	Load 10	Total weight	
Wednesday / /	Load 1	Load 2	Load 3	Load 4	Load 5	No of loads	
	Load 6	Load 7	Load 8	Load 9	Load 10	Total weight	
Thursday / /	Load 1	Load 2	Load 3	Load 4	Load 5	No of loads	
	Load 6	Load 7	Load 8	Load 9	Load 10	Total weight	
Friday / /	Load 1	Load 2	Load 3	Load 4	Load 5	No of loads	
	Load 6	Load 7	Load 8	Load 9	Load 10	Total weight	
SOLVENTS							
START OF WEEK			END OF WEEK			Added	Residue
Tank 1	Tank 2	Total	Tank 1	Tank 2	Total		
Totals for week		Solvent used		No of loads		Total weight	

B1.8 and B1.9

THE DRY CLEANING & LINEN CENTRE

Yearly Data Sheet no

Start date	/	/
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Finish date	/	/
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Week
Ending

Solvent used	
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No of Loads

Weights

Solvent Added	
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Residue / Waste/Residue

[illegible]