



EP Permit ref: B02/01
Variation ref: PPC 11/14

Huntingdonshire District Council
The Environmental Permitting (England and Wales) Regulations 2010 as amended, Regulation 20 [and Regulation 18 *in relation to consolidated permits*]

Variation Notice

To Kingspan Timber Solutions Limited Eltisley Road Great Gransden Sandy SG19 3AR

Huntingdonshire District Council ("the Council"), in the exercise of the powers conferred upon it by regulation 20 of the Environmental Permitting (England and Wales) Regulations 2010 as amended¹ ("the 2010 Regulations") hereby gives you notice as follows-

The Council has decided to vary the conditions of permit reference B02/01 granted under regulation 13(1) of the 2010 Regulations in respect of the operation of the installation at **Kingspan Timber Solutions Limited Eltisley Road Great Gransden Sandy SG19 3AR**

The variation of the conditions of the permit and the date [s] on which they are to take effect are specified in [Schedule 1] to this notice. [A consolidated permit as varied by this notice is set out in [Schedule 2].]

Signed on behalf of Huntingdonshire District Council

A handwritten signature in black ink, consisting of a series of loops and a long horizontal stroke.

.....
Head of Community Services
An authorised officer of the Council

Date: 21 October 2014

¹ SIXXX

EP Permit ref: B02/01
Variation ref: PPC 11/14

Schedule 1

Variation to the conditions of the permit	Date(s) on which the variation is to take place
Vary permit to model permit in PG note PG6/02(12)	21 October 2014

Signed on behalf of Huntingdonshire District Council



.....
Head of Community Services
An authorised officer of the Council

Date: 21 October 2014

EP Permit ref: B02/01
Variation ref: PPC 11/14

Schedule 2

Permit reference B02/01 as varied by this notice

(Insert amended or full consolidated permit).

PERMIT

Pollution Prevention and Control Act 1999

Environmental Permitting (England and Wales) Regulations 2010 as amended

Permit Reference: B02/01

As varied by: PPC05/06, PPC23/09 & PPC02/13

Huntingdonshire District Council (the regulator) hereby permits Kingspan Timber Solutions Limited Eltisley Road Great Gransden Sandy SG19 3AR to operate a timber process as defined in Part 2 of Schedule 1 to the EP Regulations Section 6.6 Part B(a)(ii), and as described below in accordance with the following conditions which shall apply forthwith.

Address of permitted activity: Kingspan Timber Solutions Limited
Eltisley Road
Great Gransden
Sandy
SG19 3AR

Location plan can be seen on B02/01 (a) Location plan

Description of Activity

The installation consists of the manufacture of timber housing components by the sawing, shaping, drilling, and sanding of timber and timber based products. The timber is delivered to the site, loaded into the relevant workshop, cut as appropriate and treated with a water-based preservative to prevent rot and / or insect attack where necessary. The process involves the use of a vacuum / low pressure impregnation plant to treat the timber. The timber is then stacked and stored before either being taken off site or loaded into the workshop for assembly into timber housing components prior to delivery off site.

The machines listed in B02/01(b) Dust extraction equipment are dust extraction systems consisting of filter extraction and their position on site can be seen in B02/01(c) Dust extraction equipment locations. The dust from the main extraction is stored in the main sealed dust container until collection, while dust from the bag filters is stored in dust bags, which when full, are either transferred into the main sealed dust container or disposed of in a waste container held on site until collection.

The main pollutants to atmosphere liable to be released from the site, either intentionally or unintentionally, are wood dust from the processing of timber, the extraction of wood dust to the arrestment plant and the final disposal of the wood dust as well as odour from the treatment plant.

Conditions

Emissions and monitoring

1. No visible particulate matter shall be emitted beyond the installation boundary.
2. The emission requirements and methods and frequency of monitoring set below shall be complied with. Sampling shall be representative.

	Substance	Source	Emission limits/ provisions	Type of monitoring	Monitoring frequency
(a)	Particulate matter	Arrestment plant (not cyclones) designed with exhaust flow rate $>300\text{m}^3/\text{min}$	No visible emissions	Visual observations	On start-up and on at least two more occasions during the working day
(b)	Particulate matter	Combustion processes	No visible smoke and must not exceed Ringelmann Shade 1 as described in British Standard BS 2742.	Visual observations	On start-up and on at least two more occasions during the working day.

3. Any monitoring display required for compliance with the permit shall be visible to operating staff at all times.
4. In the event of any monitoring exceeding the limit set out in condition 2 or a breakdown or malfunction which might increase emissions the operator shall:
 - (a) Undertake corrective action immediately.
 - (b) Repeat monitoring as soon as possible thereafter.
 - (c) Keep a record of actions taken.
5. All plant and equipment capable of causing, or preventing, emissions and all monitoring devices shall be calibrated and maintained in accordance with the manufacturer's instructions.
6. A record of such maintenance shall be kept.

Silos and bulk storage

7. Waste wood dust shall only be stored within the wood dust bulk storage area as shown on plan B02/01(c).
8. Dust emissions from loading or unloading vehicles shall be undertaken in a manner which prevents dust emissions from leaving the bulk storage area.

9. Silo and bulk containers of dusty materials shall not be overfilled and there shall be an overfilling alarm.
10. Displaced air from pneumatic transfer shall pass through abatement plant prior to emission to air.

Storage of materials

11. Dusty materials, including dusty wastes, shall only be stored in the suitably enclosed containers and shall be subject to suppressions and management techniques to minimise dust emissions.

Loading, unloading and transport

12. Where pneumatic or enclosed handling systems are required, depends on particle size, moisture content etc. The transportation and handling of wood dust and wood particles shall be carried out using pneumatic or enclosed handling systems.
13. When wood dust is moved using site transport, it shall be held in enclosed containers. If it is carried in a bag then the bag shall be sealed.
14. No potentially dusty materials, including wastes, shall leave the site other than in suitably enclosed containers.

Arrestment equipment

15. Replace all filter media in accordance with manufacturers' or maintenance recommendations.

Techniques to control fugitive emissions

16. The fabric of process buildings shall be maintained so as to minimise visible dust emissions.


Records and training

17. Written or computer records of all tests and monitoring shall be kept by the operator for at least 24 months. They and a copy of all manufacturer's instructions referred to in this permit shall be made available for examination by the Council.
18. Records shall be kept of operator inspections, including those for visible and odorous emissions.
19. Staff at all levels shall receive the necessary training and instruction to enable them to comply with the conditions of this permit. Records shall be kept of relevant training undertaken.

Best available techniques

20. The best available shall be used to prevent or, where that is not practicable, reduce emissions from the installation in relation to any aspect of the operation of the installation which is not regulated by any other condition of this permit.
21. If the operator proposes to make a change in operation of the installation, they must, at least 14 days before making the change, notify the regulator in writing. The notification must contain a description of the proposed change in operation. It is not necessary to make such a notification if an application to vary this permit has been made and the application contains a description of the proposed change. In this condition 'change in operation' means a change in the nature or function, or an extension, of the installation, which may have consequences for the environment?

Signed:



.....

Head of Community Services

Date:

21 October 2014

GENERAL NOTES

1 Variation

The regulator will ensure that the permit remains up to date in line with the requirements set out in Regulation 20(1). This may involve issuing a Variation Notice following amendment to the Secretary of State's Guidance Notes or following receipt of any direction from the Secretary of State.

2 Review of Conditions

The regulator may at any time undertake a review of the conditions in this permit under Regulation 34(1). Where significant pollution is encountered or where there are changes in BAT or where the operational safety of the activity requires other techniques to be used an immediate review shall be undertaken.

3 Appeal

The permitted operator can appeal in writing to the Secretary of State against the items listed in Regulation 31.

Appeals shall be addressed to:

The Planning Inspectorate
Environment Team, Major & Specialist Casework
Room 4/04 Kite Wing
Temple Quay House
2 The Square
Temple Quay
Bristol, BS1 6PN

4 Transfer of Permit

The permitted operator who wishes to transfer the whole or part of the permit to a person who proposes to carry out the activity in the holder's place may do so in accordance with Regulation 21. Both the operator and the proposed transferee shall jointly make an application to the regulator to effect the transfer. An application shall include the permit and any fee prescribed in respect of the transfer under Regulation 19 and shall contain the operator's and the proposed transferee's contact details.

5 Variation of Conditions of Permits

Under Regulation 20, the operator may apply to the regulator to vary the conditions contained within the permit. Such application shall be made in accordance with Part 1 of Schedule 5 and shall be accompanied by any fee prescribed in respect of the application under Regulation 19; and paragraphs 8 of Part 1 of Schedule 5 and paragraphs 5(3) and (4) of schedule 5 shall have effect with respect to such applications.

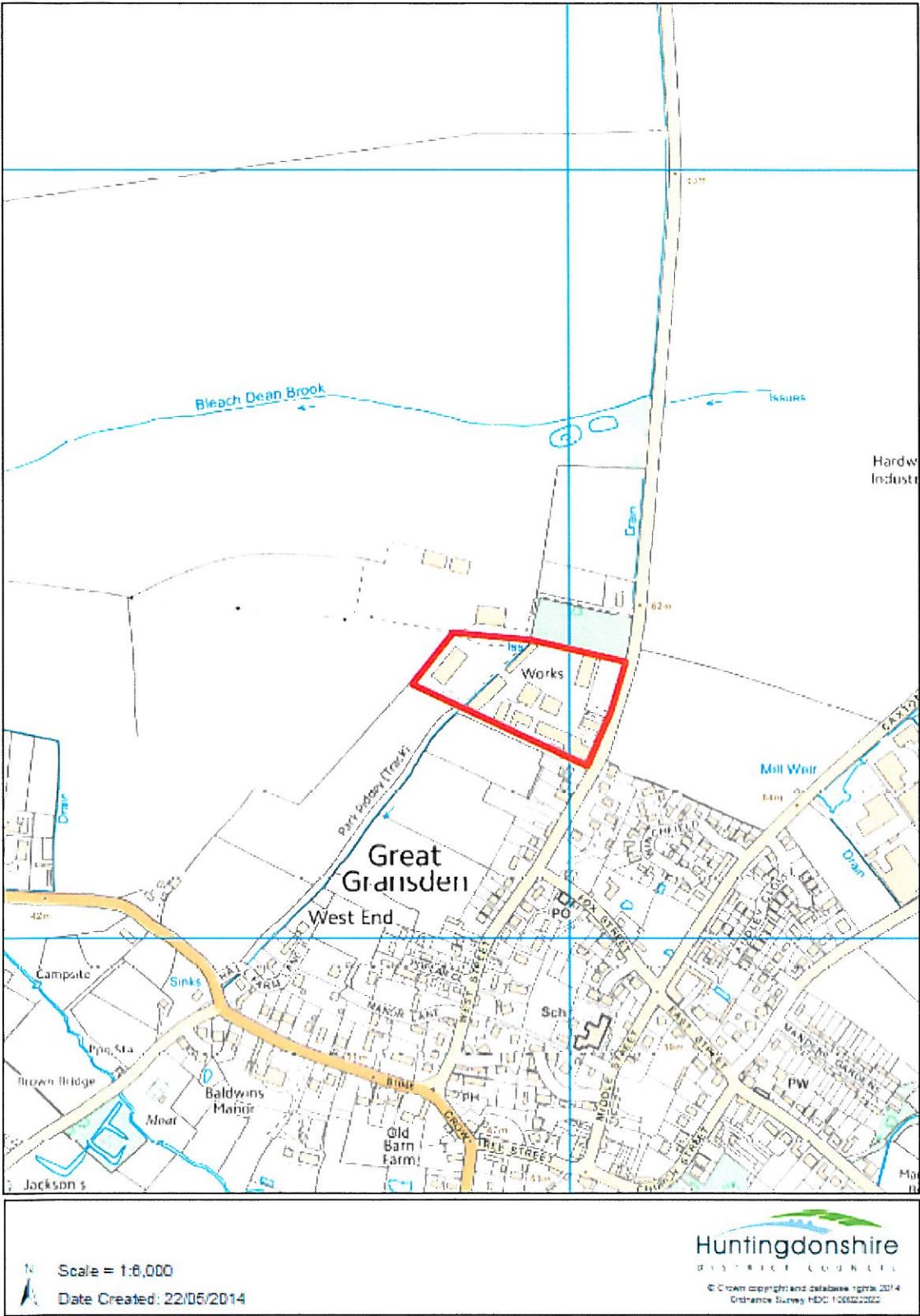
6 Other Legal Requirements

This permit is issued solely for the purpose of the Pollution Prevention and Control Act and its associated Regulations and the operator must ensure that he complies with all other statutory requirements.

7 Annual Subsistence Charge

The Secretary of State has drawn up a charging scheme under Regulation 19. Under this scheme Local Authorities are required to levy an annual subsistence charge related to the permit. The Local Authority will invoice for the amount due which is subject to annual review by the Department of the Environment Food and Rural Affairs.

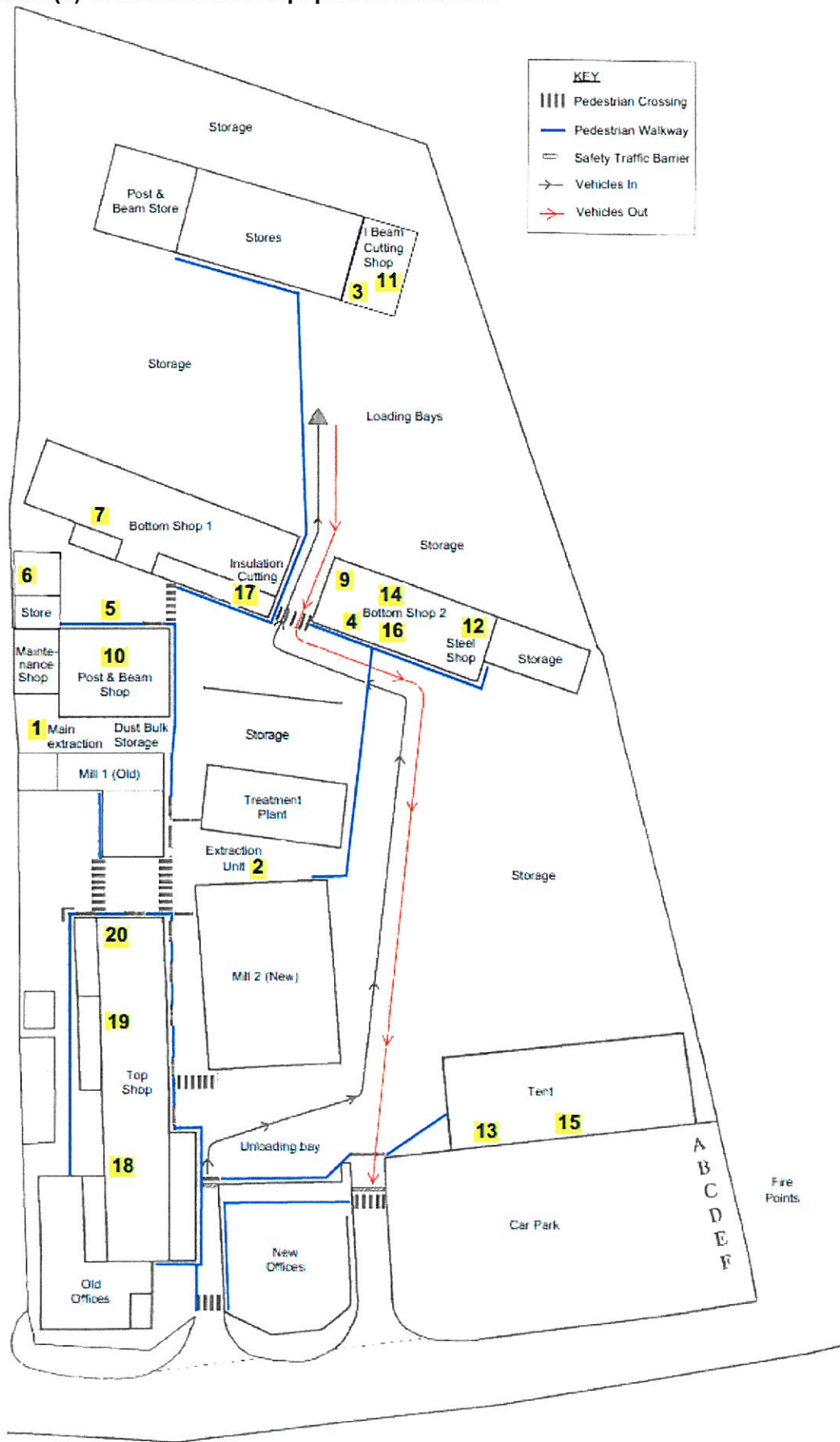
B02/01 (a) Location plan



B02/01(b) Dust extraction equipment

Plant Reference No	Location
3	I Beam cutting shop
4	Bottom Shop 2
5	Outside post & beam shop
6	Next to maintenance store
7	Bottom Shop 1
8	Number not in use
9	Bottom Shop 2
10	Post & beam shop (Shotblaster)
11	I Beam cutting shop
12	Bottom Shop 2 (Steel shop)
13	Tent
14	Bottom Shop 2
15	Tent (Insulation)
16	Bottom Shop 2
17	Bottom Shop 1 (Insulation)
18	Top Shop
19	Top Shop
20	Top Shop (Insulation)

B02/01(c) Dust extraction equipment locations



Guidance for operators receiving a Variation Notice

(This guidance does not form part of the Variation Notice, but it is for the guidance of those served with the notice.) Further guidance can be found in the PPC General Guidance Manual.

Dealing with a Variation Notice

This notice varies the terms of the permit specified in the Notice by amending or deleting certain existing conditions and/or adding new conditions. The Schedules attached to the notice explain which conditions have been amended, added or deleted and the dates on which these have effect.

The Council may have included a 'consolidated permit', which takes into account these and previous variations. Where a consolidated permit is not included this variation notice must be read in conjunction with your permit document.

Offences

Failure to comply with a Variation Notice is an offence under regulation 38(2) of the 2010 Regulations. A person guilty of an offence under this regulation could be liable to (i) a fine of up to £50,000 or imprisonment for a term not exceeding 6 months or both; or (ii) to an unlimited fine or imprisonment for a term not exceeding 5 years or both, depending on whether the matter is dealt with in the Magistrates or Crown Court.

Appeals

Under regulation 31 and Schedule 6 of the 2010 Regulations operators have the right of appeal against the conditions attached to their permit by a variation notice. The right to appeal does not apply in circumstances where the notice implements a direction of the Secretary of State/Welsh Ministers given under regulations 61 or 62 or a direction when determining an appeal.

Appeals against a Variation Notice do not have the effect of suspending the operation of the Notice. Appeals do not have the effect of suspending permit conditions, or any of the mentioned notices.

Notice of appeal against a Variation Notice must be given within **two months** of the date of the variation notification, which is the subject matter of the appeal. The Secretary of State/Welsh Ministers may in a particular case allow notice of appeal to be given after the expiry of this period, but would only do so in the most compelling circumstances.

How to appeal

There are no forms or charges for appealing. However, for an appeal to be valid, appellants (the person/operator making the appeal) are legally required to provide the Secretary of State or Welsh Minister with the following (see paragraphs 2(1) and (2) of Schedule 6 of the 2010 Regulations):

- written notice of the appeal
- a statement of the grounds of appeal;
- a copy of any relevant application;
- a copy of any relevant environmental permit;
- a copy of any relevant correspondence between the appellant and the regulator;
- a copy of any decision or notice which is the subject matter of the appeal; and
- a statement indicating whether the appellant wishes the appeal to be in the form of a hearing or dealt with by way of written representations.

Appellants should state whether any of the information enclosed with the appeal has been the subject of a successful application for confidentiality under regulation 48 of the 2010 Regulations, and provide relevant details – see below. Unless such information is provided all documents submitted will be open to inspection.

Where to send your appeal documents

Appeals should be despatched on the day they are dated, and addressed to:

The Planning Inspectorate
Environment Team, Major and Specialist Casework
Room 4/04 Kite Wing
Temple Quay House
2 The Square
Temple Quay
Bristol BS1 6PN

Or for appeals in Wales:

The Planning Inspectorate
Crown Buildings
Cathays Park
CARDIFF
CF10 3NQ

If an appeal is made, the main parties will be kept informed about the next steps, and will also normally be provided with additional copies of each other's representations.

To withdraw an appeal – which may be done at any time - the appellant must notify the Planning Inspectorate in writing and copy the notification to the local authority who must in turn notify anyone with an interest in the appeal.

Costs

The operator and local authority will normally be expected to pay their own expenses during an appeal. Where a hearing or inquiry is held as part of the appeal process, by virtue of paragraph 5(6) of Schedule 6, either the appellant or the authority can apply for costs. Applications for costs are normally heard towards the end of the proceedings and will only be allowed if the party claiming them can show that the other side behaved unreasonably and put them to unnecessary expense. There is no provision for costs to be awarded where appeals are dealt with by written representatives.

Confidentiality

An operator may request certain information to remain confidential, ie not be placed on the public register. The operator must request the exclusion from the public register of confidential information at the time of supply of the information requested by this notice or any other notice. The operator should provide clear justification for each item wishing to be kept from the register. The onus is on the operator to provide a clear justification for each item to be kept from the register. It will not simply be sufficient to say that the process is a trade secret.

The test of whether information is confidential for the purposes of being withheld from the public register is complex and is explained, together with the procedures, in chapter 8 of the PPC General Guidance Manual.

National security

Information may be excluded from the public register on the grounds of National Security. If it is considered that the inclusion of information on a public register is contrary to the interests of national security, the operator may apply to the Secretary of State/Welsh Ministers, specifying the information and indicating the apparent nature of risk to national security. The operator must inform the local authority of such an application, who will not include the information on the public register until the Secretary of State/Welsh Ministers has decided the matter.