

104545

**Application Form for a Permit for the Unloading of Petrol into Storage at a Petrol Station**

To be completed by the Operator

HDC DOC. CENTRE

19 JAN 2015

**RECEIVED**

<b>A</b>	<b>The basics</b>
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<b>A1</b>	<b>Name and address of the installation</b>			
	Name	COLE AND DAY		
	Address	7, HIGH STREET, SOMERSHAM, HUNTINGDON, CAMBS		
	Postcode	PE28 3JA	Telephone N°	01487 840203

<b>A2</b>	<b>Please give details, below, of any existing environmental permits for the installation, include reference number(s).</b>

<b>A3</b>	<b>The Operator</b> (the person who it is proposed will have control over the installation in accordance with the permit (if granted)).  <b>Please provide the full name of company or corporate body or the name of the sole trader or the names of the partners.</b>			
	Name	WILLIAM VICTOR DAY		
	Trading name if different	COLE AND DAY		
	<b>Registered office address</b>			
	Postcode		Telephone N°	
	<b>Principle office address, if different</b>			
	Postcode		Telephone N°	
	<b>Company registration number</b>			

<b>A4</b>	<b>Any holding company? Please indicate below if the operator is a subsidiary of a holding company within the meaning of section 1159 of the Companies Act 2006.</b>			
	<b>Yes</b>		<b>No</b>	
	<b>Holding company name</b>			
	<b>Name</b>			
	<b>Trading name if different</b>			
	<b>Holding company registered office address</b>			
	<b>Postcode</b>		<b>Telephone N°</b>	
	<b>Principle office address, if different</b>			
<b>Postcode</b>		<b>Telephone N°</b>		
<b>Company registration number</b>				

<b>A5</b>	<b>Who can we contact about your application?</b>		
	<i>It will help to have someone who we can contact directly with any questions about your application. The person you name should have the authority to act on behalf of the operator. This could be an agent or consultant rather than the operator.</i>		
	<b>Name</b>		
	<b>Position</b>		
	<b>Address</b>		
	<b>Postcode</b>		<b>Telephone N°</b>
<b>Email</b>			

<b>A6</b>	<b>Who can we contact about your permit?</b> <i>Assuming your permit will be issued it will help to have someone who we can contact directly with any questions about your permit</i>			
	Name	WILLIAM DAY		
	Position	OWNER.		
	Address	Cole and Day 7, High Street Somersham, Huntingdon Cambs		
	Postcode	PE28 3JA	Telephone N°	01487 741000
	Email	Coleandday@aol-com .		

<b>B</b>	<b>The installation</b>
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<b>B1</b>	<b>Why is the application being made? Please tick which statement is correct.</b>	
	The installation is new.	N/A
	The installation is on a previous service station and is reopening/now above the 500m <sup>3</sup> throughput	✓
	The installation has undergone a major refurbishment	N/A
	It is an existing installation that a substantial change is proposed	N/A
	It is an existing installation that is required to have a "Stage II" vapour recovery system in place according to SI2006, No. 2311	N/A
<b>Process and Control Information</b>		
<b>B2</b>	Is the service station located under permanent living quarters or working areas? See paragraph 2 of the Secretary of State's Process Guidance Note for Unloading of Petrol into Storage at Petrol Stations (PG1/14(06)).	
	Yes	No
<b>B3</b>	When was equipment for vapour collection during filling of underground storage tanks installed or will it be installed?	Date 2001.
<b>B4</b>	When was equipment for vapour recovery during filling of vehicle fuel tanks installed or when will it be installed (only for installations that are required to have a "Stage II" vapour recovery system in place)?	Date N/A.



<p>Volume of petrol unloaded into the service station in each of the last three calendar years (See Section 2 of PG1/14(06) for the relevant times scales); in cubic metres (i.e. litres divided 1000).</p> <p>Circle the appropriate band.</p>				
<b>B5</b>	<b>Year</b>	<b>Volume of petrol/m<sup>3</sup></b>		
	2011	<100	100-500	501-1000 >1000
	2012	<100	100-500	501-1000 >1000
	2013	<100	100-500	501-1000 >1000
<b>B6</b>	Are deliveries "Driver Controlled"			
	Yes		No	
<b>B7</b>	At a maximum, how many tanker compartments discharge into storage tanks at any one time, or will do so once a vapour collection system is in place. If the latter information is not known, a statement of what assessment will be made to determine this information and within what timescale.			
	The information supplied under item 11 should be supplemented by a site specific assessment (see Section 6 of PG1/14(06)).			
	Number of compartments:	1		
	Document Reference:			
<b>B8</b>	Are diesel storage tanks connected to the vapour balance system?			
	Yes		No	
<b>B9</b>	Please detail below measures taken or to be taken for vapour emission control, both during and in storage. <i>fit vapour seal on tank to tanker main tail equipment</i>			Document reference:
<b>B10</b>	Please attach process diagrams and plans of vapour collection equipment (including height and location of tank vent pipes). This should include equipment for recovery of vapours during filling of underground storage tanks and for installations that are required to have "Stage II" vapour recovery system in place, for filling of vehicle petrol tanks.			
	Document reference:			
<b>B11</b>	Unloading procedure and instructions <i>N/A</i>			
	Document reference:			
<b>B12</b>	Document reference:			

<b>B13</b>	Schedule of maintenance of vapour collection control (including the system for vapour recovery during of vehicle petrol tanks for installations that are required to have "Stage II" vapour recovery system in place.	
	Document reference:	Maintained every 2 yrs.
<b>B14</b>	Schedule of examination and testing for vapour collection controls (Including the system for vapour recovery during filling of vehicle petrol tanks for installations that are required to have "Stage II vapour recovery systems in place).	
	Document reference:	Tanks tested and vapour recovery maintained. Sept 2014
<b>B15</b>	Procedures or contingency measures in the event of vapour containment equipment failure (including the system for vapour recovery during filling of vehicle petrol tanks for installations that are required to have "Stage II" vapour recovery system in place.	
	Document reference:	Contact Petroleum Office v.
<b>B16</b>	For petrol stations that are required to have a "Stage II" Vapour recovery system in place only, a certificate to confirm conformity with approval for use under the regulatory regimes or at least one European Union or European Free Trade Association country and to confirm that the hydrocarbon capture efficiency of the equipment is not less than 85% (i.e. that at least 85% of the displaced vapours are recovered, according to the relevant "type approval" test, expressed as the ration of the volume of hydrocarbon vapours displaced to the volume of petrol discharged.	
	Document reference:	N/A.
<b>B17</b>	For petrol stations that are required to have a "Stage II" vapour recovery system in place only, details of testing of the vapour containment integrity in accordance with the manufacturer's specifications (to be undertaken prior to commissioning and periodically at least once every 3 years thereafter and always following substantial changes or significant events that lead to the removal or replacement of any of the components required to ensure the integrity of the containment).	
	Document reference:	N/A.
<b>B18</b>	For petrol station that are required to have "Stage II" vapour recovery system in place only, is an 'automatic monitoring system' installed to automatically detect faults in the proper functioning of the petrol vapour recovery system including the automatic system; to indicate faults to the operator; and to automatically cut off the flow of fuel on the faulty delivery system if the fault is not rectified within 1 week?	
	Yes	N/A. No

Impact on the environment		
<b>B19</b>	Provide an assessment of the potential significant local environmental effects of the foreseeable emissions (for example, is there a history of complaints, is the installation in an air quality management area?)	
	NONE	Document Reference:
<b>B20</b>	Are there any sites of special scientific interest (SSSIs) or European Sites which are within 500 metres of the installation?	
	Yes	No
		Document Reference:
<b>B21</b>	Provide an assessment of whether the installation is likely to have a significant effect on such sites and, if it is, provide an assessment of the implications of the installation for that site, for the purposes of the Conservation (Natural Habitats etc) Regulations 1994.	
		Document Reference:
<b>Environmental Statements</b>		
<b>B22</b>	Has an environmental impact assessment been carried out under The Town and Country Planning (Environmental Impact Assessment)(England and Wales) Regulations 1999, or for any other reason with respect to the installation? If 'yes' Please supply a copy of the environmental impact	
	Yes	No
		Document Reference:
<b>Additional information</b>		
<b>B23</b>	Please supply any additional information that you would like us to take account of in considering this application.	
		Document Reference:

<b>C</b>	<b>Fees and Charges, Information Handling, and Declaration</b>
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<b>C1</b>	<b>Fees and Charges</b> Your application may require a fee to be valid. To determine your fee please either speak to the Environmental Protection Officer on 01480 388363 or visit the Defra website on: <a href="http://www.defra.gov.uk/industrial-emissions/las-regulations/charges-risk/">http://www.defra.gov.uk/industrial-emissions/las-regulations/charges-risk/</a>	
<b>C2</b>	<b>Please state the amount enclosed as an application fee for this installation</b> Please state the amount enclosed as an application fee for this installation:  £ <u>148.00</u> (Cheques should be made payable to Huntingdonshire District Council) Electronic payments can be arranged, if you wish to pursue this option please contact the Environmental Protection Officer on 01480 388363 to discuss. We will confirm receipt of this fee when we write to you acknowledging your application.	
<b>Annual subsistence charges</b>		
<b>C3</b>	If we grant you a permit, you will be required to pay an annual subsistence charge, failure to do so will result in revocation of your permit and you will not be able to operate your installation.	
<b>4</b>	Please provide details of the address you wish invoices to be sent to and details of someone we may contact about fees and charges within your finance section.	
	Name	WILLIAM JAY
	Position	OWNER
	Address	7, HIGH STREET, SOMERSHAM
	Date	7.1.2015
	Telephone N°(s)	01480 840203
	Email	Colearday@aol.com

<b>D</b>	<b>Data Protection</b>
	<p>The information you give will be used by the regulator to process your application. It will be placed on the relevant public register and used to monitor compliance with the permit conditions. We may also use and/or disclose any of the information you give us in order to:</p> <ul style="list-style-type: none"> <li>• consult with the public, public bodies and other organisations,</li> <li>• carry out statistical analysis, research and development on environmental issues,</li> <li>• provide public register information to enquirers,</li> <li>• investigate possible breaches of environmental law and take any resulting action,</li> <li>• prevent breaches of environmental law, assess customer service satisfaction and improve our service</li> </ul> <p>We may pass on the information to agents/ representatives who we ask to do any of these things on our behalf. It is an offence under the relevant regulations, for the purpose of obtaining a permit (for yourself or anyone else) to:</p>
	<p><b>Please note: it is an offence to provide false etc. information</b></p>
	<p>It is an offence under regulation 38 of the EP Regulations, for the purpose of obtaining a permit (for yourself or anyone else), to:</p> <ul style="list-style-type: none"> <li>• make a false statement which you know to be false or misleading in a material particular,</li> <li>• recklessly make a statement which is false or misleading in a material particular</li> <li>• intentionally to make a false entry in any record required to be kept under any environmental permit condition</li> <li>• with intent to deceive, to forge or use a document issued or required for any purpose under any environmental permit condition.</li> </ul> <p>If you make a false statement</p> <ul style="list-style-type: none"> <li>• we may prosecute you and, if you are convicted, you are liable to a fine or imprisonment (or both).</li> </ul>
<b>E</b>	<b>Declarations A and B for signing</b>
	<p><i>These declarations should be signed by the person listed in answer to question A3. Where more than one person is identified as the operator, all should sign. Where a company or other body corporate is the operator, an authorised person should sign and provide evidence of authority from the board.</i></p>



### Declaration A

I/We certify

EITHER- No offences have been committed in the previous five years which are relevant to my/our competence to operate this installation in accordance with the EP Regulations.

OR- The following offences have been committed in the previous five years which may be relevant to my/our competence ~~to operating this installation in accordance with the regulations:~~

Signature:

Name:

Position:

Date:

### Declaration B

I/We certify that the information in this application is correct.

~~I/We~~ apply for a permit in respect of the particulars described in this application (including the listed supporting documentation) I/we have supplied.

*(Please note that each individual operator must sign the declaration themselves, even if an agent is acting on their behalf.)*

Signature 1:

Name:

Position:

Date:

Signature 2:

Name:

Position:

Date:

# COLE & DAY

SITE PLAN FOR

SEPTEMBER 2010

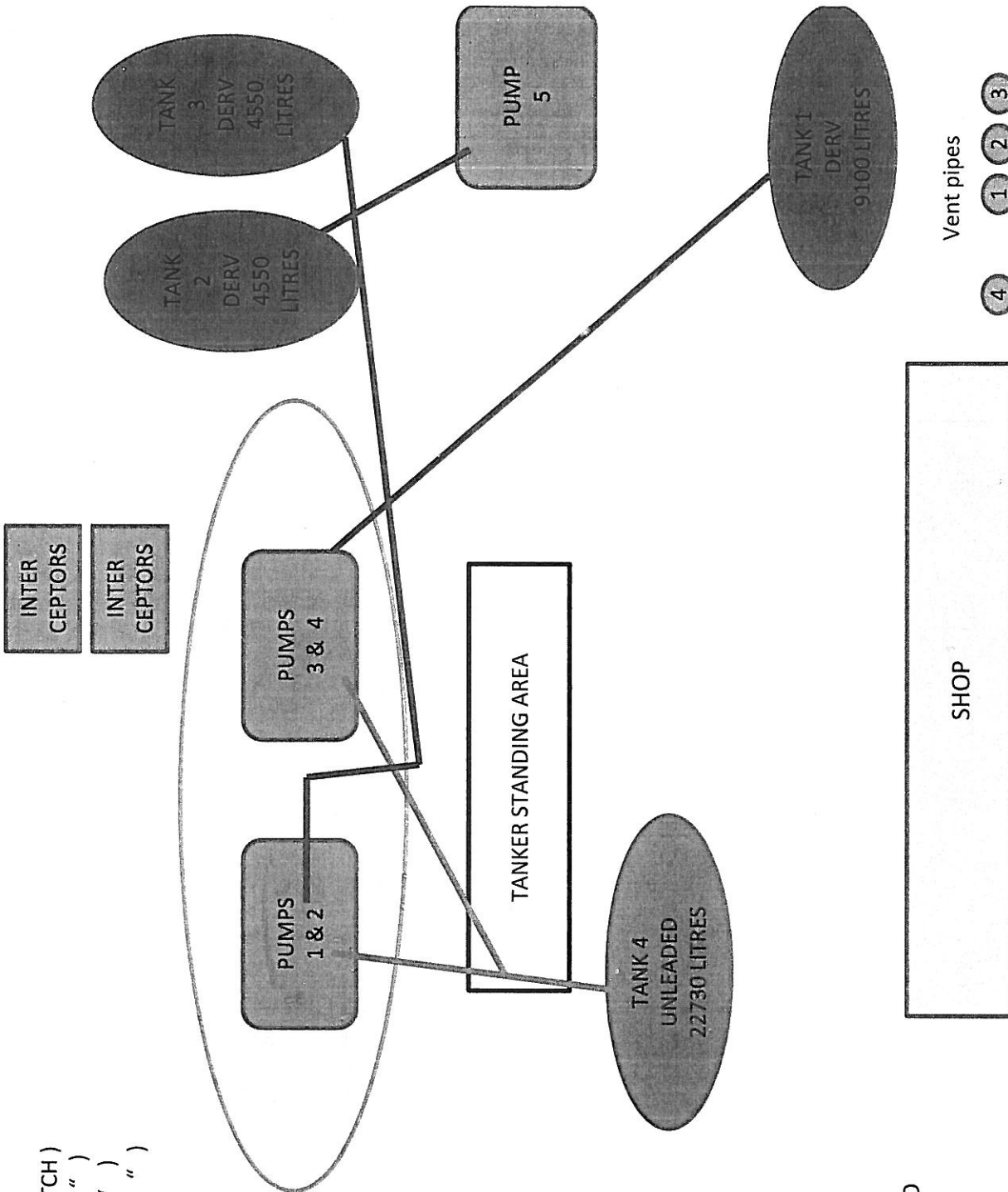
not to scale

HIGH STREET

ENTRANCE/EXIT

ENTRANCE/EXIT

HAZ ZONES (CROSS HATCH )  
 4M PUMPS ( " " " )  
 4M TANK 4 ( " " " )  
 2M VENT PIPES ( " " " )



ENTRANCE/EXIT TO  
WORKSHOPS

SHOP

Vent pipes

4 1 2 3