

EP Permit ref: B06/92

Variation ref: PPC46/11

Variation Notice

From: Huntingdonshire District

Council ("the Council")

To: ⁽¹⁾

Boardcraft Ltd
15-16 Howard Road
Eaton Socon
St Neots
PE19 8ET

Huntingdonshire District Council ("the Council"), in the exercise of the powers conferred upon it by regulation 20 of the Environmental Permitting (England and Wales) Regulations 2010 ⁽²⁾ ('the 2010 Regulations') hereby gives you notice as follows-

The Council has decided to vary the conditions of permit reference B06/92 granted under regulation 13(1) of the 2010 Regulations in respect of the operation of the installation/~~mobile plant~~ at

Boardcraft Ltd
15-16 Howard Road
Eaton Socon
St Neots
PE19 8ET

The variation of the conditions of the permit and the date[s] on which they are to take effect are specified in [Schedule 1] to this notice. [A consolidated permit as varied by this notice ~~and by variation notices ref~~ is set out in Schedule 2].]

~~[You are hereby required to pay by no later than the sum of £~~
~~- the fee prescribed in respect of a variation notice in the relevant charging scheme made under regulation 65 of the 2010 Regulations [and/or section 41 of the Environment Act 1995 for LA-IPPC only where there are separate charges in relation to water discharges ⁽³⁾].~~

Signed on behalf of Huntingdonshire District

Council

Dated 02 March 2012

Signed

Designation Head of Environmental and Community Health Services

An authorised officer of the Council

(1) The operator at the address shown on permit / application

(2) SI 2010/675, as amended

(3) 1995 c.25.

Delete words in square brackets which do not apply.

EP Permit ref: B06/92
Variation ref: PPC46/11

Schedule 1

Variation to the conditions of the permit	Date(s) on which the variation is to take place
Vary all permit conditions	2 March 2012

Signed on behalf of Huntingdonshire District

Council

Dated 02 March 2012

Signed



Designation Head of Environmental and Community Health Services

An authorised officer of the Council

EP Permit ref: B06/92
Variation ref: PPC46/11

Schedule 2

Permit reference B06/92
~~variation notices~~

as varied by this notice and

[and

]

(Insert amended or full consolidated permit).

PERMIT

Pollution Prevention and Control Act 1999

Environmental Permitting (England and Wales) Regulations 2010

Permit Reference: B06/92

As varied by: EPA4/93, EPA9/96, EPA5/99, EPA12/02 & PPC27/05

Huntingdonshire District Council (the regulator) hereby permits Boardcraft Ltd 15-16 Howard Road Eaton Socon St Neots PE19 8ET to operate a timber process as defined in Part 2 of Schedule 1 to the EP Regulations Section 6.6 Part B(a), and as described below in accordance with the following conditions which shall apply forthwith.

Address of permitted activity: Boardcraft Ltd
15-16 Howard Road
Eaton Socon
St Neots
PE19 8ET

Location plan can be seen on B06/92 (a) Location plan

Description of Activity

The manufacture of components from various timber and wood-based products, including hardboard, chipboard, plywood and MDF. The factory is split into two units, see B06/92 (b) Site plan, with different wood working machines in each unit, see B06/92 (c) Wood working machines for a list of all machines in each unit. Both units are served by individual extraction units supplied by Air Plants Dust Extraction Limited which collect wood dust from all wood working machines. All off cuts of wood are deposited into a skip.

Conditions


	Pollutant	Emission limit	Type of monitoring	Monitoring frequency
1.	Total particulate matter	No visible emissions off site	Visual observations	At least daily

2. The operator shall keep records of inspections, tests and monitoring, including all non-continuous monitoring and visual assessments. The records shall be:
- (a) Kept on site.
 - (b) Kept by the operator for at least two years.
 - (c) Made available for the regulator to examine.

3. Adverse results from any monitoring activity shall be investigated by the operator as soon as the monitoring data has been obtained/received. The operator shall:
 - (a) Identify the cause and take corrective action.
 - (b) Record as much detail as possible regarding the cause and extent of the problem, and the action taken by the operator to rectify the situation.
 - (c) Re-test to demonstrate compliance as soon as possible.
 - (d) Notify the regulator.
4. In the case of abnormal emissions, malfunction or breakdown leading to abnormal emissions the operator shall:
 - (a) Investigate and undertake remedial action immediately.
 - (b) Adjust the process or activity to minimise those emissions.
 - (c) Promptly record the events and actions taken.
5. The regulator shall be informed without delay:
 - (a) If there is an emission likely to have an effect on the local community.
 - (b) In the event of failure of the dust extraction system.
6. Where, in the opinion of the regulator, there is evidence of airborne dust/particle matter from the process off the site, the operator shall make their own inspection and assessment, and where necessary undertake ambient monitoring with the aim of identifying those process operations giving rise to the dust/particulate matter.
7. Upon request by the regulator the operator shall provide a list of all wood working machines and key arrestment plant and shall have written procedures for dealing with their use and failure.
8. Wood dust and wood particles that may become wind-entrained shall be collected and ducted to suitable arrestment plant.
9. Bag filters used in any suitable arrestment plant shall be replaced as follows:
 - (a) When the bags are full.
 - (b) As necessary to ensure no visible emissions from the process.
10. Wood dust shall be stored in silos or other enclosed containers.
11. Loading of wood dust and wood particles onto vehicles prior to removal from site shall be done in such a way as to minimise the escape to air of particulate matter.
12. All spillages shall be cleared up as soon as possible by methods suitable for preventing wood dust from escaping off site.
13. The operator shall develop a written maintenance programme with respect to pollution control equipment and shall be made available to the regulator upon request.
14. A record of such maintenance shall be made available for inspection.

15. Spares and consumables – in particular, those subject to continual wear – shall be held onsite, or shall be available at short notice from guaranteed local suppliers, so that plant breakdowns can be rectified rapidly.
16. Training of all staff with responsibility for operating the process shall include:
 - (a) Awareness of their responsibilities under the permit.
 - (b) Minimising emissions on start up and shut down.
 - (c) Action to minimise emissions during abnormal conditions.
17. The operator shall maintain a statement of training requirements for each operational post and keep a record of the training received by each person whose actions may have an impact on the environment. These documents shall be made available to the regulator on request.
18. The best available techniques shall be used to prevent or, where that is not practicable, reduce emissions from the installation in relation to any aspect of the operation of the installation which is not regulated by any other condition of this permit.
19. If the operator proposes to make a change in operation of the installation, he must, at least 14 days before making the change, notify the regulator in writing. The notification must contain a description of the proposed change in operation. It is not necessary to make such a notification if an application to vary this permit has been made and the application contains a description of the proposed change. In this condition 'change in operation' means a change in the nature or functioning, or an extension, of the installation, which may have consequences for the environment

Signed: 

Head of Environmental and Community Health Services 

Date: 02 March 2012

GENERAL NOTES

1 Variation

The regulator will ensure that the permit remains up to date in line with the requirements set out in Regulation 20(1). This may involve issuing a Variation Notice following amendment to the Secretary of State's Guidance Notes or following receipt of any direction from the Secretary of State.

2 Review of Conditions

The regulator may at any time undertake a review of the conditions in this permit under Regulation 34(1). Where significant pollution is encountered or where there are changes in BAT or where the operational safety of the activity requires other techniques to be used an immediate review shall be undertaken.

3 Appeal

The permitted operator can appeal in writing to the Secretary of State against the items listed in Regulation 31.

Appeals shall be addressed to:

The Planning Inspectorate
Environment Team, Major & Specialist Casework
Room 4/04 Kite Wing
Temple Quay House
2 The Square
Temple Quay
Bristol, BS1 6PN

4 Transfer of Permit

The permitted operator who wishes to transfer the whole or part of the permit to a person who proposes to carry out the activity in the holder's place may do so in accordance with Regulation 21. Both the operator and the proposed transferee shall jointly make an application to the regulator to effect the transfer. An application shall include the permit and any fee prescribed in respect of the transfer under Regulation 19 and shall contain the operator's and the proposed transferee's contact details.

5 Variation of Conditions of Permits

Under Regulation 20, the operator may apply to the regulator to vary the conditions contained within the permit. Such application shall be made in accordance with Part 1 of Schedule 5 and shall be accompanied by any fee prescribed in respect of the application under Regulation 19; and paragraphs 8 of Part 1 of Schedule 5 and paragraphs 5(3) and (4) of schedule 5 shall have effect with respect to such applications.

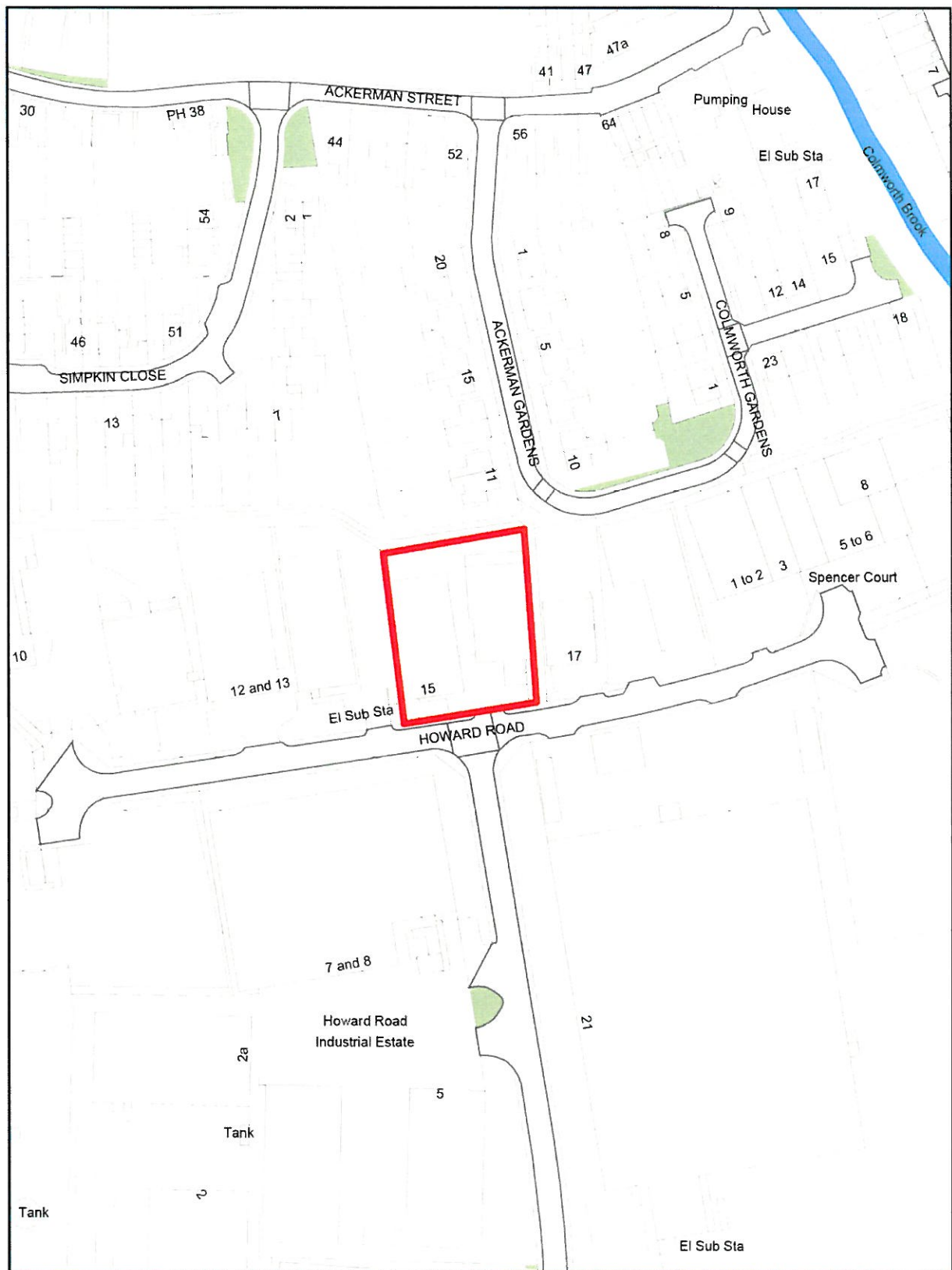
6 Other Legal Requirements

This permit is issued solely for the purpose of the Pollution Prevention and Control Act and its associated Regulations and the operator must ensure that he complies with all other statutory requirements.

7 Annual Subsistence Charge

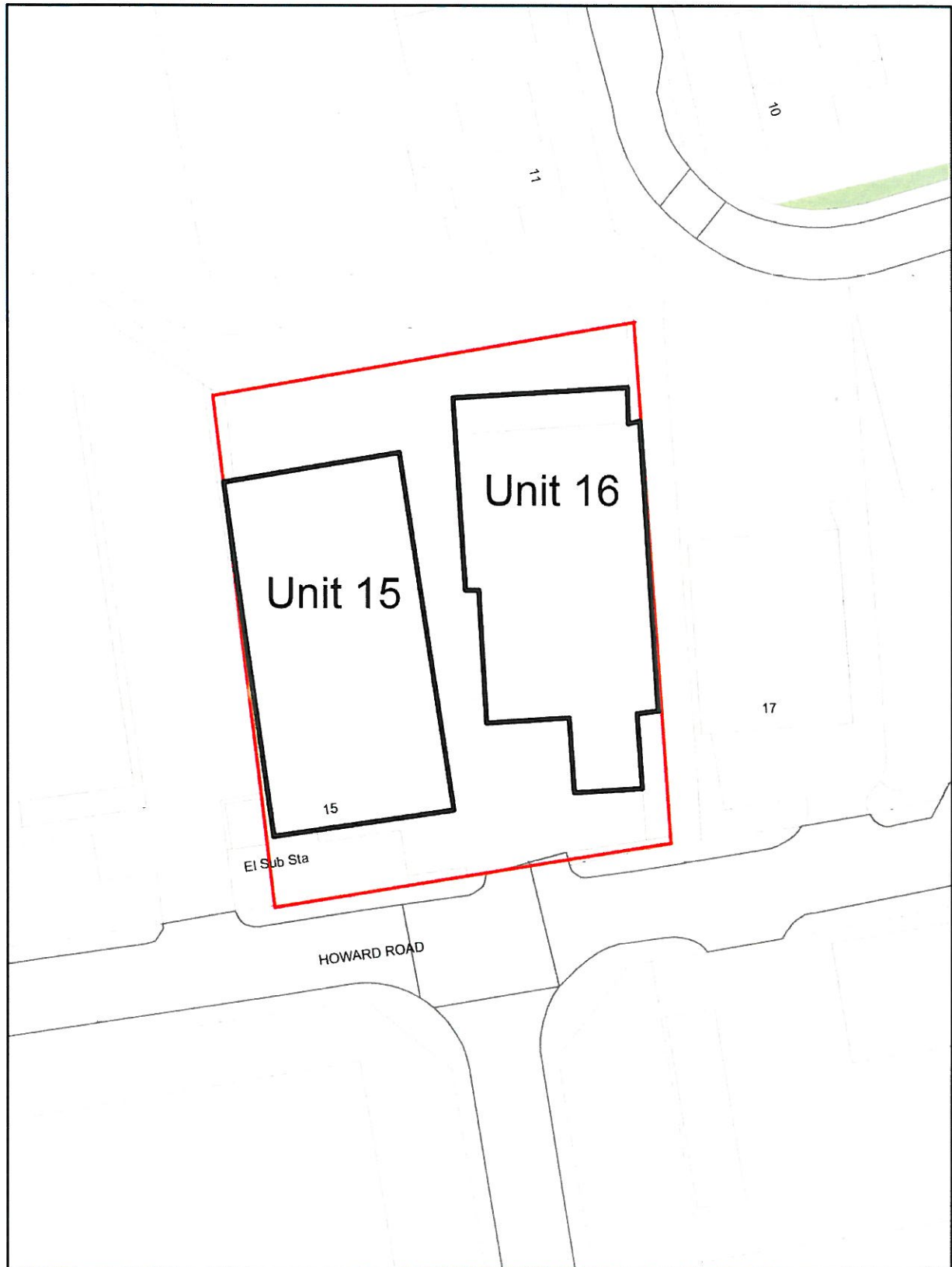
The Secretary of State has drawn up a charging scheme under Regulation 19. Under this scheme Local Authorities are required to levy an annual subsistence charge related to the permit. The Local Authority will invoice for the amount due which is subject to annual review by the Department of the Environment Food and Rural Affairs.

B06/92 (a) Location plan



Maps reproduced from the Ordnance Survey Mapping with the permission of the Controller of Her Majesty's Stationery Office (C) Crown Copyright
 Unauthorised reproduction infringes Crown Copyright and may lead to prosecution of civil proceedings. HDC 100022322

B06/92 (b) Site plan



Maps reproduced from the Ordnance Survey Mapping with the permission of the Controller of Her Majesty's Stationery Officer (C) Crown Copyright
Unauthorised reproduction infringes Crown Copyright and may lead to prosecution of civil proceedings. HDC 100022322

B06/92 (c) Wood working machines

Unit 15:

Type of plant:	Number:
Holzma beam saws	2
Computer controlled CNC router	1

Unit 16:

Type of plant:	Number:
Vertical drill stands	2
Shaper	1
Router	2
Spindle Moulders	2
Sliding table saws	1
Edge banding machines	2

Guidance for operators receiving a Variation Notice

(This guidance does not form part of the Variation Notice, but it is for the guidance of those served with the notice.) Further guidance can be found in the PPC General Guidance Manual, available at <http://www.defra.gov.uk/environment/quality/industrial/las-regulations/guidance/>.

Dealing with a Variation Notice

This notice varies the terms of the permit specified in the Notice by amending or deleting certain existing conditions and/or adding new conditions. The Schedules attached to the notice explain which conditions have been amended, added or deleted and the dates on which these have effect.

The Council may have included a 'consolidated permit', which takes into account these and previous variations. Where a consolidated permit is not included this variation notice must be read in conjunction with your permit document.

Offences

Failure to comply with a Variation Notice is an offence under regulation 38(2) of the 2010 Regulations. A person guilty of an offence under this regulation could be liable to (i) a fine of up to £50,000 or imprisonment for a term not exceeding 6 months or both; or (ii) to an unlimited fine or imprisonment for a term not exceeding 5 years or both, depending on whether the matter is dealt with in the Magistrates or Crown Court.

Appeals

Under regulation 31 and Schedule 6 of the 2010 Regulations operators have the right of appeal against the conditions attached to their permit by a variation notice. The right to appeal does not apply in circumstances where the notice implements a direction of the Secretary of State/Welsh Ministers given under regulations 61 or 62 or a direction when determining an appeal.

Appeals against a Variation Notice do not have the effect of suspending the operation of the Notice. Appeals do not have the effect of suspending permit conditions, or any of the mentioned notices.

Notice of appeal against a Variation Notice must be given within **two months** of the date of the variation notification, which is the subject matter or the appeal. The Secretary of State/Welsh Ministers may in a particular case allow notice of appeal to be given after the expiry of this period, but would only do so in the most compelling circumstances.

How to appeal

There are no forms or charges for appealing. However, for an appeal to be valid, appellants (the person/operator making the appeal) are legally required to provide the Secretary of State or Welsh Minister with the following (see paragraphs 2(1) and (2) of Schedule 6 of the 2010 Regulations):

- written notice of the appeal
- a statement of the grounds of appeal;
- a copy of any relevant application;
- a copy of any relevant environmental permit;
- a copy of any relevant correspondence between the appellant and the regulator;
- a copy of any decision or notice which is the subject matter of the appeal; and
- a statement indicating whether the appellant wishes the appeal to be in the form of a hearing or dealt with by way of written representations.

Appellants should state whether any of the information enclosed with the appeal has been the subject of a successful application for confidentiality under regulation 48 of the 2010 Regulations, and provide relevant details – see below. Unless such information is provided all documents submitted will be open to inspection.

Where to send your appeal documents

Appeals should be despatched on the day they are dated, and addressed to:

The Planning Inspectorate
Environment Team, Major and Specialist Casework
Room 4/04 Kite Wing
Temple Quay House
2 The Square
Temple Quay
Bristol BS1 6PN

Or for appeals in Wales:

The Planning Inspectorate
Crown Buildings
Cathays Park
CARDIFF
CF10 3NQ

If an appeal is made, the main parties will be kept informed about the next steps, and will also normally be provided with additional copies of each other's representations.

To withdraw an appeal – which may be done at any time - the appellant must notify the Planning Inspectorate in writing and copy the notification to the local authority who must in turn notify anyone with an interest in the appeal.

Costs

The operator and local authority will normally be expected to pay their own expenses during an appeal. Where a hearing or inquiry is held as part of the appeal process, by virtue of paragraph 5(6) of Schedule 6, either the appellant or the authority can apply for costs. Applications for costs are normally heard towards the end of the proceedings and will only be allowed if the party claiming them can show that the other side behaved unreasonably and put them to unnecessary expense. There is no provision for costs to be awarded where appeals are dealt with by written representatives.

Confidentiality

An operator may request certain information to remain confidential, ie not be placed on the public register. The operator must request the exclusion from the public register of confidential information at the time of supply of the information requested by this notice or any other notice. The operator should provide clear justification for each item wishing to be kept from the register. The onus is on the operator to provide a clear justification for each item to be kept from the register. It will not simply be sufficient to say that the process is a trade secret.

The test of whether information is confidential for the purposes of being withheld from the public register is complex and is explained, together with the procedures, in chapter 8 of the PPC General Guidance Manual.

National security

Information may be excluded from the public register on the grounds of National Security. If it is considered that the inclusion of information on a public register is contrary to the interests of national security, the operator may apply to the Secretary of State/Welsh Ministers, specifying the information and indicating the apparent nature of risk to national security. The operator must inform the local authority of such an application, who will not include the information on the public register until the Secretary of State/Welsh Ministers has decided the matter.