A - Introduction

A1.1 Name of the installation

T.W. GARMENT CARE

A1.2 Please give the address of the site of the installation

UNIT L, SAWTRY BUSINESS PARK, GLATTON ROAD

SAWTRY, CAMBRIDGESHIRE

Postcode PE28 5GQ Telephone 01487 832883

Ordnance Survey national grid reference *8 characters, for example, SJ 123 456*

T	L	1	6	5	8	4	2

A1.3 Existing authorisations:

Please give details of any existing dry cleaning permits you have, including reference number(s) and local authority:

PERMIT REFERENCE NO. 12/07

HUNTINGDONSHIRE DISTRICT COUNCIL

Please provide the information requested below about the "Operator", which means the person who it is proposed will have control over the installation in accordance with the permit (if granted)

A2.1 The Operator – Please provide the full name of company or corporate body

MISS PIPPA HARRISON

Trading/business name (if different) T.W. GARMENT CARE

Registered Office address UNIT L, SAWTRY BUSINESS PARK

GLATTON ROAD, SAWTRY

CAMBRIDGESHIRE Postcode PE28 5GQ

Principal Office address (if different)

Postcode:

Company registration number

A2.2 Holding Companies

Is the operator a subsidiary of a holding company within the meaning of Section 736 of the Companies Act 1985?

No ☑ Yes ☐

Name of ultimate holding company.....

Registered office address.....

.....

.....

.....Postcode.....

Principal Office address (if different).....

.....

.....

.....Postcode.....

Company registration number:.....

A3.1 Who can we contact about your application?

It will help is to have someone who we can contact directly with any questions about your application. The person you name should have the authority to act on behalf of the operator. This could be an agent or consultant rather than the operator.

Name...PIPPA HARRISON.....

Position...PROPRIETOR.....

Address...UNIT 6, SAWTRY BUSINESS PARK, CLAYTON ROAD

.....SAWTRY, CAMBRIDGESHIRE.....

.....Postcode...PE28 5GQ...

Telephone number...01487 832883 / 07956 573203.....

Fax number.....

E. Mail address...twgarmentcare@talktalk.net.....

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B - About the Installation

B1.1. Provide a plan of the premises showing the location of:

(a) the premises
(b) where the dry cleaning machine(s) will be installed
(c) where the dry cleaning solvents will be stored
(d) where the dry cleaning residue will be stored
(e) any drains within the installation and in the immediate area of the installation which may be affected as a result of any potential Volatile Organic Compound (VOC) release from the dry cleaning operations

Doc Reference 001

B1.2. Provide a description of the location and methods of storage of:
(a) dry cleaning solvents
(b) dry cleaning residue

Doc Reference 002

B1.3. Make, model name/number, serial number, load capacity, date of installation of machine and type of dry cleaning solvent used.

Make	Model	Serial Number	Load Capacity	Date of Installation	Dry Cleaning Solvent
UNION	1010	2403-387	9 kg	TBA	PERC
RICASTAR	RS152	91174/0192	15 kg	APRIL 09	PERC

B1.4. Provide details, including a schedule, of checking and maintenance procedures for each machine. This should include the machine manufacturers' recommended operating procedures, checking and maintenance requirements and any other additional procedures undertaken by the operator.

Doc Reference 003

B1.5. Provide details of any other activities carried out within the dry cleaning installation which involve the use of organic solvents in particular spot clean solutions, water-proofing solutions and any other solvents or solvent bourne preparations

Doc Reference N/A

B1.6. Provide details on the training and relevant qualifications regarding operating and maintaining the dry cleaning machine in accordance with the Secretary of State's Process Guidance Note PG6/46(04) for Dry Cleaning.

Doc Reference 004

B1.7. Specify how the product will be weighed and recorded weekly and annually.

Doc Reference 005

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B1.8. Provide details how the mass or volume of solvent used will be determined and recorded weekly and annually (due to the low use of spot cleaning solvents they need only to be determined annually).

Doc Reference .005.....

B2.0. Risk Phrase Solvents : Are any substances or preparations which because of their VOC content are required carry one or more of the following risk phrases used within the installation:

- R40 Limited evidence of a carcogenic effect
- R45 - May cause cancer
- R46 - May cause heritable genetic damage
- R49 - May cause cancer by inhalation
- R60 - May impair fertility
- R61 - May cause harm to the unborn child.

No ☑ Yes ☐

(Details of the risk phrases of the materials used can be found on the orginal suppliers packaging and in the Materials Safety Data Sheet (MSDS) for the product)

If **Yes,** provide full details of how and why these risk phrase materials are used and how the requirements of the amendment 1C of Schedule 1 of The Solvent Emissions (England and Wales) Regulations, 2004 SI 107, substitution, control and limiting of emissions of risk phrase materials will be met.

Doc Reference .....

C - Fees and Charges, Information Handling, and Declaration

C1 Fees and Charges

The enclosed charging scheme leaflet gives details of how to calculate the application fee. Your application cannot be processed unless the application fee is correct and enclosed.

C1.1 Please state the amount enclosed as an application fee for this installation:

£ 146-00 (cheques should be made payable to **Huntingdonshire District Council**)

We will confirm receipt of this fee when we write to you acknowledging your application.

C1.2 Please give any company purchase order number or other reference you wish to be used in relation to this fee.

.....

C2 Annual subsistence charges

If we grant you a permit, you will be required to pay an annual subsistence charge, failure to do so will result in revocation of your permit and you will not be able to operate your installation.

C2.1 Please provide details of the address you wish invoices to be sent to and details of someone we may contact about fees and charges within your finance section.

PIPPA HARRISON, UNIT 6, SAWTRY BUSINESS PARK

GLATTON ROAD, SAWTRY, CAMBRIDGESHIRE

Postcode: PE28 5GQ Telephone: 01487 832883

C3 Confidentiality

C3.1 Is there any information in the application that you wish to justify being kept from the public register on the grounds of commercial or industrial confidentiality?

No ☑ Yes ☐

Please provide full justification, considering the definition of commercial confidentiality within the EP Regulations.

Doc Reference .....

C3.2 Is there any information in the application that you believe should be kept from the public register on the grounds of national security?

No ☑ Yes ☐

Do not write anything about this information on the form. Please provide full details on separate sheets, plus provide a copy of the application form to the Secretary of State/ Welsh Ministers for a direction to exclude information on grounds of national security.

Doc Reference .....

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C4 Data Protection

The information you give will be used by the local authority to process your application. It will be placed on the relevant public register and used to monitor compliance with the permit conditions. We may also use and or disclose any of the information you give us in order to:

- consult with the public, public bodies and other organisations,
- carry out statistical analysis, research and development on environmental issues,
- provide public register information to enquirers,
- make sure you keep to the conditions of your permit and deal with any matters relating to your permit
- investigate possible breaches of environmental law and take any resulting action,
- prevent breaches of environmental law,
- offer you documents or services relating to environmental matters,
- respond to requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004 (if the Data Protection Act allows)
- assess customer service satisfaction and improve our service.

We may pass on the information to agents/ representatives who we ask to do any of these things on our behalf.

It is an offence under regulation 38 of the EP Regulations, for the purpose of obtaining a permit (for yourself or anyone else), to:

- make a false statement which you know to be false or misleading in a material particular,
- recklessly make a statement which is false or misleading in a material particular
- intentionally to make a false entry in any record required to be kept under any environmental permit condition
- with intent to deceive, to forge or use a document issued or required for any purpose under any environmental permit condition.

If you make a false statement

- we may prosecute you, and
- if you are convicted, you are liable to a fine or imprisonment (or both).

C5 Declaration: previous offences (delete whichever is inapplicable)

I/We certify

EITHER

No offences have been committed in the previous five years which are relevant to my/our competence to operate this installation in accordance with the EP Regulations.

~~OR~~

~~The following offences have been committed in the previous five years which may be relevant to my/our competence to operating this installation in accordance with the regulations:~~

Doc Reference .....

Signature.....

Name.....

Position.....Date.....

C6 Declaration

C6.1 Signature of current operator(s)*

I/We certify that the information in this application is correct. I/We apply for a permit in respect of the particulars described in this application (including supporting documentation) I/We have supplied.

Please note that each individual operator must sign the declaration themselves, even if an agent is acting on their behalf.

For the application from:

Installation name: T. W. CARMONT CARE

Signature... P. Harrison

Name PIPPA HARRISON

Position PROPRIETOR Date 26:05:09

Signature.....

Name.....

Position.....Date.....

** Where more than one person is defined as the operator, all should sign. Where a company or other body corporate – an authorised person should sign and provide evidence of authority from the board of the company or body corporate.*

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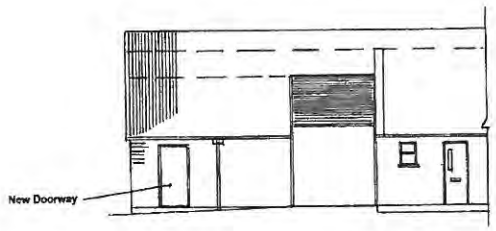
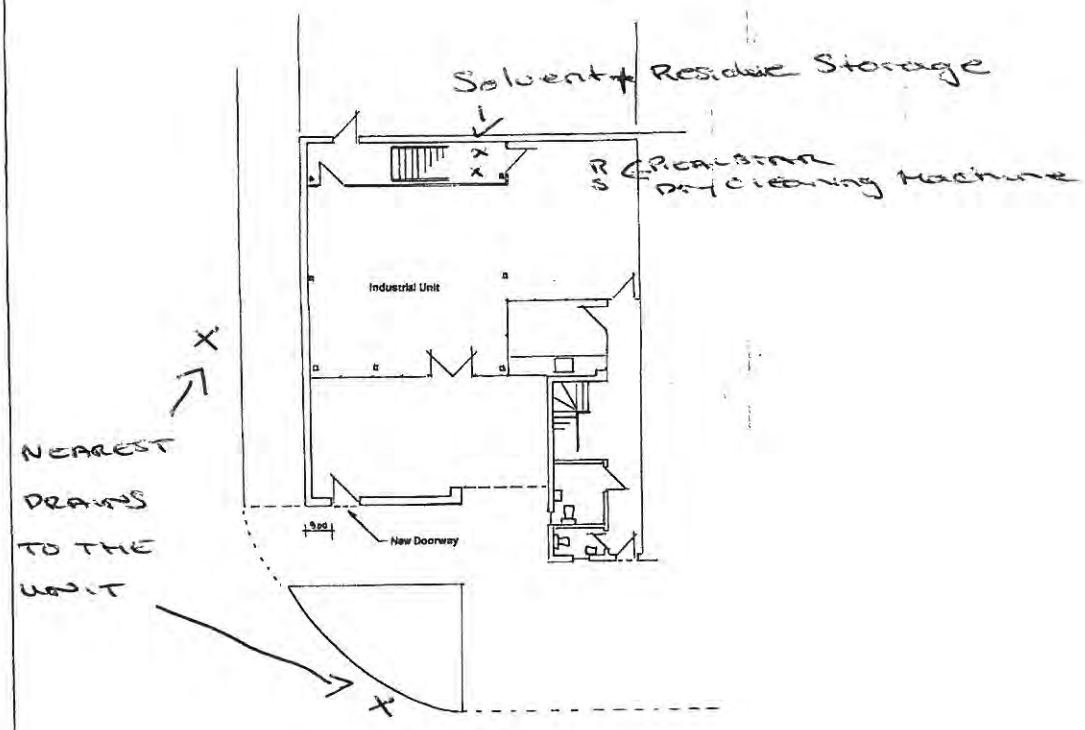
Doc ref. 001

SCOPE OF WORK: Insertion of new personnel door in front elevation.

Door: Timber or composite construction colour green, with white frame, to match existing



PROPOSED FRONT ELEVATION 1:100



PROPOSED GROUND FLOOR PLAN 1:100

SCALE 1:100

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multimap
from Microsoft Live Search

THE COST OF PRINTING MAPS
SHOULDN'T CUT INTO YOUR TRAVEL PLANS

Map of **Sawtry, Huntingdon, Cambridgeshire, England, PE28 5**

© 2008 NAVTEQ / © AND / © 2007 Intermap / © Getmapping plc / © 2007 Intermap 40 yards Terms of use

Nearest transport link

Tube:

Railway: Huntingdon (8.89mi, 14.31km)

Your notes

UNIT L MARKED WITH AN 'X'

Kodak
SWITCH TO A KODAK ALL-IN-ONE PRINTER
AND ENJOY HIGH QUALITY, LOW COST INK
PRINTANDPROSPER.COM

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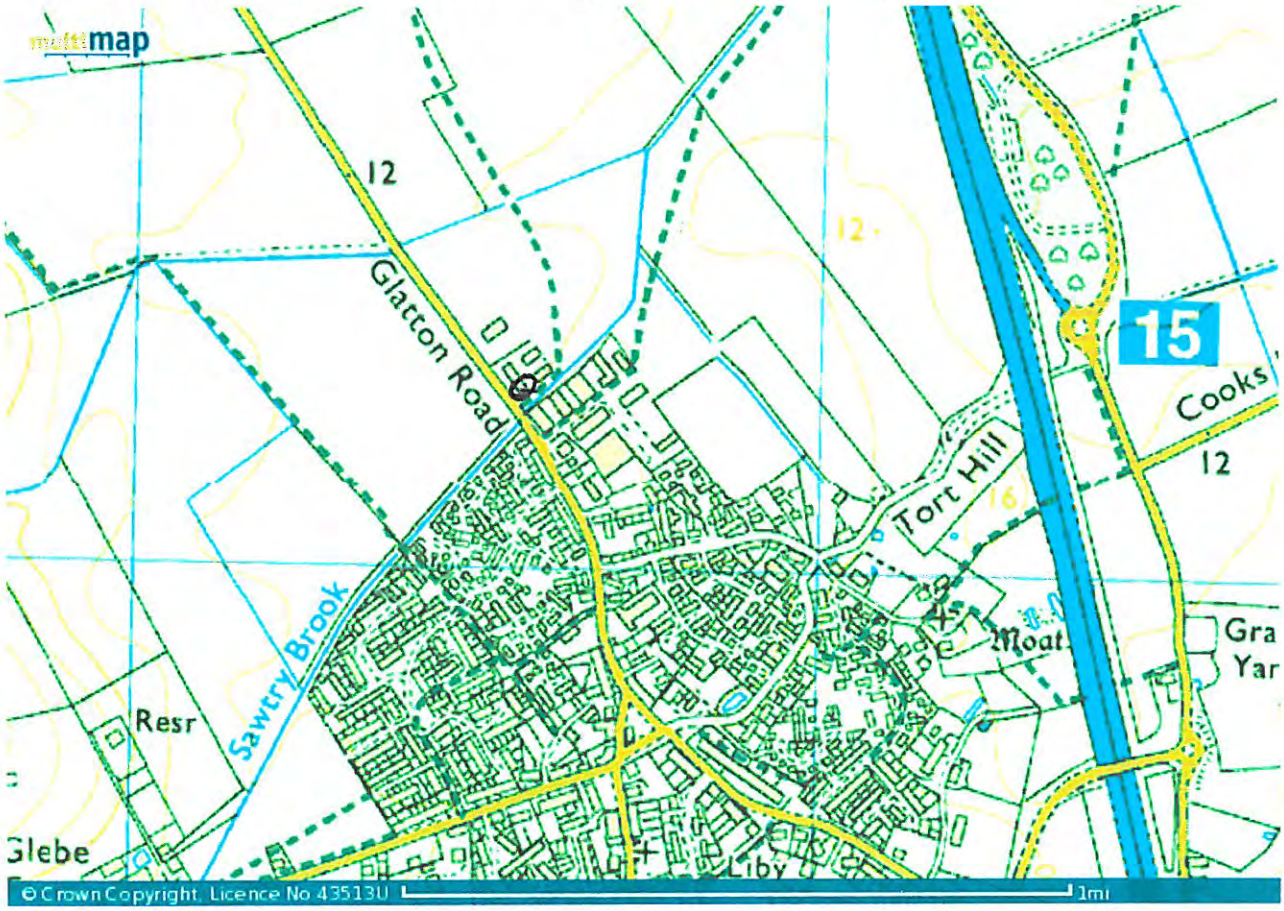
from Microsoft Live Search

THE COST OF PRINTING MAPS
SHOULDN'T CUT INTO YOUR TRAVEL PLANS

Map of **Sawtry, Huntingdon, Cambridgeshire, England, PE28 5**



Nearest transport link

Tube:

Railway: Huntingdon (8.80mi, 14.17km)

Your notes

Kodak
SWITCH TO A KODAK ALL-IN-ONE PRINTER
AND ENJOY HIGH QUALITY, LOW COST INK
PRINTANDPROSPER.COM

DOC REF 002

DRY CLEANING SOLVENTS WILL BE KEPT SEALED IN THE CONTAINERS THEY ARE DELIVERED IN UNTIL READY TO BE EMPTIED IN TO THE MACHINE.
THEY WILL BE STORED IN A LOCKED AREA RESTRICTED TO TRAINED STAFF ONLY. THEY WILL BE PLACED IN A LOCKED CAGE WITH A TRAY BENEATH CAPABLE OF HOLDING A MINIMUM OF 110% OF THE LARGEST CONTAINER.THIS AREA IS ALSO WELL VENTILATED WITH NO DIRECT HEAT OR LIGHT.

DRY CLEANING RESIDUE WILL ALSO BE STORED IN THE SAME AREA RESTRICTED TO TRAINED STAFF ONLY AND ALSO PLACED ON A TRAY CAPABLE OF HOLDING 110% OF THE LARGEST DRUM. THE DRUMS WILL BE KEPT SEALED UNLESS RESIDUE WASTE IS BEING TRANSFERRED FROM THE DRY CLEANING MACHINE.

THIS AREA IS AWAY FROM ANY DRAINS THAT COULD BE CONTAMINATED BY SPILLAGE.

REC

MONTH DOC REF. 003

MACHINE MAINTENANCE CHECKLIST
INITIAL TO CONFIRM WORK CARRIED OUT

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
DAILY																															
DETERGENT LEVEL																															
DRAIN 2nd SEPARATOR																															
WEEKLY																															
STILL CLEAN																															
WASH LINT SCREEN FOAM																															
CHECK AIR LUB OIL																															
CLEAN LINT STRAINER																															
WIPE DOOR GASKETS LOAD LINT STILL BUTTON																															
FILTER MAINTENANCE 20 LOADS																															
MONTHLY																															
CLEAN WATER SEPARATOR																															
DECO FILTER																															
WATER STRAINER																															
LEAK TEST MACHINE																															
6 MONTHLY																															
STILL SAFETY VALVE																															
YEARLY																															
FULL SERVICE																															

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003

MACHINE MAINTENANCE CHECKLIST

TICK TO CONFIRM LINT SCREEN / BUTTON TRAP AND SOLVENT CONDITION AND BALANCE HAVE BEEN CHECKED / CLEANED EACH LOAD

MONTH	1	2	3	4	5	6	7	8	9	10	11	12
01												
02												
03												
04												
05												
06												
07												
08												
09												
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DOC. CENTRE
12 JUN 2009

CERTIFICATE OF ACHIEVEMENT

Doc Ref 004

HDC DOC. CENTRE

This is to certify that

Pippa Harrison

of: **TW Garment Care**

Has been trained in the operation and maintenance of the
Realstar Dry Cleaning Machine model: RS152
and instructed in responsible use of Perchloroethylene Solvent

DANE REALSTAR
DRY CLEANING SYSTEMS

CODE OF CONDUCT
ACCREDITED SUPPLIER
The Mark of Confidence

Nicholas Higgs
Dane Realstar Training Engineer

27/4/09.
Date

Awarded on behalf of Textile-care and Rental Industry Council for Education by
The Guild of Cleaners and Launderers Examination Board

This is to certify that

Pippa Harrison

is qualified to receive this

Certificate

having passed an Examination following a course of study
in the under mentioned subject

Practical and Theory Examination

Handling Dry Cleaning Solvent Safely

Covering the requirements of the E.U. Solvents Emissions Directive

Chief Examiner for Dry Cleaning

President

Dated: September 2006

Principal Constituent Bodies of TRICE:
Guild of Cleaners and Launderers
Textile Services Association
Worshipful Company of Launderers

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Awarded on behalf of Textile-care and Rental Industry Council for Education by

The Guild of Cleaners and Launderers Examination Board

This is to certify that

Colin Granger

is qualified to receive this

Certificate

having passed an Examination following a course of study
in the under mentioned subject

Practical and Theory Examination

Handling Dry Cleaning Solvent Safely

Covering the requirements of the E.U. Solvents Emissions Directive

Chief Examiner for Dry Cleaning

President

Dated: September 2006

Principal Constituent Bodies of TRICE:
Guild of Cleaners and Launderers
Textile Services Association
Worshipful Company of Launderers

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CERTIFICATE OF ACHIEVEMENT

This is to certify that

Maggie Cunningham

of: **TW Garment Care**

Has been trained in the operation and maintenance of the
Realstar Dry Cleaning Machine model: RS152
and instructed in responsible use of Perchloroethylene Solvent

DANE REALSTAR
DRY CLEANING SYSTEMS

CODE OF CONDUCT
ACCREDITED SUPPLIER
The Mark of Confidence

Dane Realstar Training Engineer

27/4/09.
Date

T. W. GARMENT CARE

WEEK ENDING :

WEEKLY PERC CONSUMPTION RECORD

TARGET : PERC = 80 KG PER LITRE

LOADS	MONDAY		TUESDAY		WEDNESDAY		THURSDAY		FRIDAY		SATURDAY		SUNDAY	
	KG	PRGM	KG	PRGM	KG	PRGM	KG	PRGM	KG	PRGM	KG	PRGM	KG	PRGM
1														
2														
3														
4														
5														
6														
7														
8														
9														
10														
11														
12														
TOTALS		+		+		+		+		+		+		

THIS WEEK		**T1=**	**LTRS**	**(F)**	**LAST WEEK (E) =**		**LTRS**		**WEEKLY TOTAL weight cleaned =**					**KG (C)**
		T2=	**LTRS**		**ADDED =**		**LTRS**			**THIS WEEK USED =**				**Ltrs (D)**
(E) THIS WEEK =			**LTRS**		**TOTAL =**		**LTRS (A)**			**DIVIDE (C) by (D) =**				**KG per Litre**
					LESS =		**LTRS (B)**							
				THIS WEEK USED =			**LTRS (D)**							

Doc Ref 85

T. W. GARMENT CARE

MONTHLY INVENTORY SHEET

DATE :

WEEK ENDING / WEEK NO.

WEIGHT OF WORK PROCESSED (kg)

MONTHLY TOTAL WEIGHT kg
a

SOLVENT USED (litres)

MONTHLY TOTAL litres
c

ESTIMATED STILL RESIDUE FOR MONTH (litres)

d	

STILL TYPE / ALLOWANCE FACTOR

METHOD OF STILL CLEANING		WASTE ALLOWANCE FACTOR	TOTAL	ALLOWANCE
		e	d	f = e x d
MANUAL RAKE OUT		0.15		

NOMINAL MONTHLY SOLVENT USE	LITRES	g = c - f	

SOLVENT EMISSION CALCULATION

TYPE OF SOLVENT		FACTOR : SPE-CIFIC GRAVITY OF SOLVENT	WEIGHT OF WORK / LITRE OF SOLVENT	SOLVENT EMITTED SHOULD BE 20g/kg OR LESS	WEIGHT OF SOLVENT USED
		(g/l)	(kg / l)	g/ kg	(kg)
		h	j = a / g	k =a / g	b =g x (h/1000
PERC		1600			

SOLVENT USAGE CHECK

ANNUAL INVENTORY SHEET SOLVENT MANAGEMENT PLAN
SINGLE MACHINE

SITE UNIT L SAWTRY BUSINESS PARK SAWTRY CAMBRIDGESHIRE PE28 5GQ

MONTH AND YEAR	MONTHLY WEIGHT OF WORK PROC-ESSED	MONTHLY WEIGHT OF SOLVENT USED	MONTHLY SOL-VENT EMITTED PER KG OF WORK PROC-ESSED	ESTIMATED STILL RESIDUE
	a	b	l = b x 1000/a	
	(kg)	(kg)	(g / kg)	LITRES
ANNUAL TOTALS				
	n	= TOTAL b		

ANNUAL SPOT CLEANING CORREC-TION FACTOR
m
kg

TOTAL ANNUAL WEIGHT OF SOLVENT USED
p
=TOTAL b + m
kg

ANNUAL RESULT

ANNUAL TOTAL OF SOL-VENT EMITTED PER KGOF WORK PROCESSED
q
= p x 1000 / n
g / kg

AMOUNT OF WORK RE-QUIRED TO COMPLY WITH REGULATIONS (kg)	

COMPLIES WITH REGULATIONS ?	