

### Appendix 3 – Health and Safety Activity

Type of Activity	Level of Activity		Progress Status (Green, Amber, Red)
	Predicted Activity 2018/19	Recorded Activity 1 April – 31 January 2019	
Premises inspections and interventions (including revisits)	10	25	G
Health and safety complaints and requests for service received <sup>1</sup>	75	51	G
Accident and dangerous occurrence investigations commenced <sup>2</sup>	25	52	A
Specific smoke free enforcement visits <sup>3</sup>	0	0	G
Matters of Evident Concern (MEC) Identified <sup>4</sup>	30	11	G
Health and safety promotion and advice to business/enquiries	Work has commenced on a web based information pack for business in collaboration with local authority partners and Signpost 2 Grow as part of the Better Business for All partnership.		
Liaison with other organisations	There have been 4 meetings of the Cambridgeshire and Peterborough Liaison Group to discuss H&S initiatives. We have expressed an interest to participate in a project with HSE to provide advice and training to small businesses on health and safety issues in conjunction with Signpost 2 grow.		

#### Notes

1. This figure includes statutory notifications about working with asbestos, Adverse Insurance Reports (AIR) about unsafe work equipment and requests for advice and information. The diversity of work illustrates the importance of maintaining resources in order that effective investigations can be carried out.
2. The selection of accidents for investigation is founded upon the risk-based criteria in Local Authority Circular (LAC) 22/13.
3. This figure is driven by the number of relevant complaints received by the service.
4. Matters of Evident Concern are significant health and safety problems that officers have noted during non-health and safety activities.