

# Schedule 12

## Part A

### Premises Licence

**Premises Licence Number**

HDC/PRE00269

#### Part 1 – Premises Details

Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code

**Kings Head Hotel**  
**3 South Street**  
**St Neots**  
**Cambridgeshire**  
**PE19 2BW**

Telephone number      **01480 474094**

Where the licence is time limited the dates : **Not Applicable**

This licence comes into effect on : **07.02.2012**

The annual fee is due with effect from : **06.09.2013** and each year thereafter.

Licensable activities authorised by the licence

- (B) Performance of Film - Indoors**
- (C) Indoor Sporting Events**
- (E) Live Music - Indoors**
- (F) Recorded Music - Indoors**
- (H) Anything similar to E, F or G-Indoors**
- (I) Facilities/Making Music - Indoors**
- (L) Late Night Refreshment - Indoors**
- (M) Supply of Alcohol on Premises**

Times the licence authorises the carrying out of licensable activities

- (B) Performance of Film - Indoors**  
**Sundays 18:00 - 22:00**  
**Fridays and Saturdays 18:00 - 00:00**  
**Mondays to Thursdays 18:00 - 23:00**

- (C) Indoor Sporting Events**  
**Sundays 10:00 - 22:00**  
**Fridays and Saturdays 10:00 - 00:00**  
**Mondays to Thursdays 10:00 - 23:00**

- (E) Live Music - Indoors**  
**Sundays 18:00 - 22:00**  
**Fridays and Saturdays 18:00 - 01:00**

- (F) Recorded Music - Indoors**  
**Sundays 18:00 - 22:00**  
**Fridays and Saturdays 18:00 - 00:00**  
**Mondays to Thursdays 18:00 - 23:00**

- (H) Anything similar to E, F or G-Indoors**

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**Sundays 20:00 - 22:00**  
**Fridays and Saturdays 20:00 - 01:00**

**(I) Facilities/Making Music - Indoors**  
**Sundays 20:00 - 22:00**  
**Fridays and Saturdays 20:00 - 01:00**

**(L) Late Night Refreshment - Indoors**  
**Fridays and Saturdays 23:00 - 00:30**

**(M) Supply of Alcohol on Premises**  
**Thursdays 10:00 - 23:00**  
**Sundays 10:00 - 22:30**  
**Fridays and Saturdays 10:00 - 00:00**  
**Mondays to Wednesdays 10:00 - 23:00**  
**Seasonal/Non Stand. Times see Annex 4**

The opening hours of the premises

<b>Monday</b>	<b>10:00 - 23:30</b>
<b>Tuesday</b>	<b>10:00 - 23:30</b>
<b>Wednesday</b>	<b>10:00 - 23:30</b>
<b>Thursday</b>	<b>10:00 - 23:30</b>
<b>Friday</b>	<b>10:00 - 00:30</b>
<b>Saturday</b>	<b>10:00 - 00:30</b>
<b>Sunday</b>	<b>10:00 - 22:30</b>

Note: For seasonal variations or non standard timings in the opening hours refer to Annex 4

Where the licence authorises supplies of alcohol whether these are on and / or off supplies

**Alcohol is supplied for consumption on the Premises**

### Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

**Mr Brian Anderson**  
**High Elms**  
**Rectory Lane**  
**Southoe**  
**St Neots**  
**PE19 5YA**

**01480 474094**

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**Mr Sidney Chapman**  
25 Great North Road  
Eaton Socon  
St Neots  
PE19 8EN

**01480 474094**

Registered number of holder, for example company number, charity number (where applicable)

**Not Applicable**

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

**Mr Brian James Anderson**  
High Elms  
Rectory Lane  
Southoe  
St Neots  
PE19 5YA

**01480 474094**

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

**Reference Number: PER01349    Licensing Authority: Huntingdonshire District Council**

#### ANNEX 1 – MANDATORY CONDITIONS

- 1 If the supply of alcohol is authorised by this licence
  - (a) no supply may be made
    - (i) at a time when there is no designated premises supervisor in respect of the premises licence; or
    - (ii) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended;
  - (b) every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
  
2. (1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

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- (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children -
- (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to -
    - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
    - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
  - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);
  - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;
  - (d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on -
    - (i) the outcome of a race, competition or other event or process, or
    - (ii) the likelihood of anything occurring or not occurring;
  - (e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
3. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
4. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.
5. -
- (1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.
  - (2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.
6. The responsible person shall ensure that -
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures-

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- (i) beer or cider: 1/2 pint;
  - (ii) gin, rum, vodka or whiskey: 25ml or 35ml; and
  - (iii) still wine in a glass: 125ml; and
- (b) customers are made aware of the availability of these measures.

A responsible person in relation to a licensed premises means the holder of the premises licence in respect of the premises, the designated premises supervisor (if any) or any individual aged 18 or over who is authorised by either the licence holder or designated premises supervisor. For premises with a club premises certificate, any member or officer of the club present on the premises in a capacity that which enables him to prevent the supply of alcohol.

7. If the premises licence includes a condition that at specified times, one or more individuals must be at the premises to carry out a security activity, each such individual must
- (a) be authorised to carry out that activity by a licence granted under the Private Security Act 2001; or
  - (b) be entitled to carry out that activity by virtue of section 4 of that Act

This condition shall not apply in the case of

- any premises with a premises licence that authorises plays or films at the premises;
- any premises being used exclusively for the purposes of a club that holds a club premises certificate; or
- any premises used temporarily for plays or films where the use is a permitted temporary activity under the Act.

8. For Information - Live Music Act 2012

Conditions relating to the provision of live music do not apply where live music takes place on premises authorised to be used for the supply of alcohol for consumption by a Premises Licences or Club Premises Certificates and at the time of the live music the premises are open for the supply of alcohol for consumption on the premises where:

The live music is unamplified or;

The live music is amplified and takes place in the presence of an audience of no more than 200 persons, and

The live music takes place between 8.00am and 11.00pm on the same day.

Facilities for dancing and making music are considered to be deleted from the licence and any conditions relating to it.

### ANNEX 2 – CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE

Not Applicable

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### ANNEX 3 – CONDITIONS ATTACHED AFTER A HEARING BY THE LICENSING AUTHORITY

1. I. Licensable activities provided at the premises shall be restricted to the showing of film in the form of televisual display by DVD or other means of the performance of music (whether amplified or not), the provision of live music, the provision of recorded music to be maintained as background music either within the ambience of the premises generally or, more specifically, to performances by live bands, karaoke or similar entertainment events, the provision of similar entertainment such as cabaret or stand- up comedy, the provision for making music such as karaoke or group entertainment, the provision of late night refreshment and the provision of alcohol, provided that the provision of entertainment by way of live music where the number of performers exceeds two, the provision for other similar entertainment (cabaret, stand-up comedy) and the provision of facilities for making music shall not in total between all such events exceed more than twenty occasions per annum and no such event falling within these categories shall take place unless the Police shall have been provided with the following information not less than four weeks before the event takes place, namely:-
  - i) the nature of the event;
  - ii) the proposed timing of the event;
  - iii) confirmation that appropriately increased door security will be available during the hours that such events are hosted.
2. To prominently display throughout the premises notification that management operates a zero tolerance policy in respect of drugs, the possession or use of any illegal substance, admission to the premises of anyone under the age of eighteen and expulsion from the premises of anyone barred from these premises or other premises in the St Neots area by the Pub Watch Organisation.
3. Management will publicise the fact that they reserve the right to refuse admission to any person for any reason and that they reserve the right to ask any person to leave the premises without giving reason for that request.
4. Access to the premises on Thursdays, Fridays and Saturdays and on special event nights shall be monitored by a minimum of two door staff at all times that the premises are open. Door staff will :-
  - (a) wear their licence badges at all times when on duty;
  - (b) record on a daily basis in a book provided by the Designated Premises' Supervisor, their name, the time they commenced their shift and the time they finished their shift. Door staff will sign their entry;
  - (c) shall remain sober at all times whilst on duty and shall be prohibited from consuming alcoholic beverages whilst on duty;
  - (d) operate a search policy.
  - (e) At times when door staff are not in place, effective monitoring by bar staff and CCTV shall occur. Management will advertise the fact that a search policy is operated and will maintain a register of searches that are made which register shall be available to the Police at all times the premises are open to the public.
5. In the event that management or door staff or anyone in a position of responsibility should find, or have reason to seize, controlled drugs or any unlawful substance or item (for example a weapon) the same shall be placed in a suitable plastic bag or envelope that will be sealed. Management shall be responsible for creating a written and witnessed record of the seizure or discovery which record shall state the date, time, location at which the substance or item was found, the name of the persons involved in the seizure / discovery and (if possible) the name of the person from whom such drugs or items were seized. The items so secured shall (as soon as reasonably practicable) be transferred to the Police to be handed to them in accordance with their direction. In the event that such items or substances are handed to the Police in this manner the Police will provide an incident number as a

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- permanent record of the event.
6. In the event of any such action being taken by management as described in paragraph 3 (refusal of admission) management will record the incident in a book which will be reviewed by the Premises' Licence holder not less than once every month and which shall be available for inspection by the Police at any time that the premises are open to the public.
  7. The Premises' Licence holder will be responsible for maintaining a regularly monitored comprehensive digital colour CCTV system at the premises which will ensure that all public areas of the licensed premises are monitored including all public entry and exit points and the street environment immediately around the premises. This system will enable frontal identification of any person entering the premises regardless of light conditions. Cameras shall be continually recording in real time whilst the premises are open to the public and such recordings shall remain available for a minimum of thirty one days. All recordings shall be identified by time and date stamping acceptable to the Police. Recordings shall be made available, together with the facilities for viewing the same, to the Police and any Officer of a responsible authority. Recordings for the two days preceding a request for viewing shall be available immediately. Recordings older than two days prior to the request for viewing must be made available within twenty four hours of a request for their production (subject to the requirements of the Data Protection Act 1998 being complied with at all times).
  8. The person nominated as the DPS will join and actively support the Pubwatch Scheme and support its aims and objectives as given in its charter or good practice. This includes support of its agreed banning policy and attending events or meetings, personally or by sending an authorised representative of the venue. This condition is only binding whilst the Pubwatch Scheme is in existence. .
  9. When available, the Designated Premises' Supervisor shall participate in, and operate, the Radio—net Scheme.
  10. The premises shall not operate as a nightclub and notwithstanding any other form of lighting that is operated within the premises there shall at all times be white background lighting. The premises will display notices prominently advising that dancing is prohibited.
  11. The Designated Premises Supervisor or relevant manager will actively operate a "Challenge 25" policy and adhere to the requirements within. This policy will include acceptance of identity cards with the "Pass" accreditation; passports or photo ID driving licence or any future identification card as approved by central government as bona fide recognised forms of identification.
  12. The Premises' Licence holder shall ensure that the air cooling system installed at the Premises is maintained to a standard approved by Head of Environmental Health Services for Huntingdonshire District Council.
  13. Children on the premises will be supervised at all times by a responsible adult or requested to leave. Children who are on the premises (and those accompanying them) will be requested to leave the premises at 2000 hours and no children will be admitted to the premises after 2000 hours.
  14. No adult entertainment shall be permitted.

### ANNEX 4 – PERMITTED HOURS – For the licensable activities authorised by this licence:

#### 1 Non standard times/seasonal variations

B to 01:00 on Sundays preceding bank holiday Mondays. To 01:00 on a Friday or Saturday to coincide with events of live music, anything similar to live/recorded music or the provision of facilities for making music (E, H, I) on no more than 20 occasions per annum in total.

E, H, I to 01:00 on Sundays preceding bank holiday Mondays.

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E, H, I amplified events to be limited to no more than 20 per annum in total.

F to 00:00 on Sundays preceding bank holiday Mondays. To 01:00 when other entertainment events are being hosted, subject to no more than 20 events per year.

L to 00:30 on Sundays preceding bank holiday Mondays. On occasions when the premises is open for the supply of alcohol through to 01:00.

M to 01:00 Christmas Eve and Sundays preceding bank holiday Mondays. Sundays as part of 20 permissions. From the commencement of the supply of alcohol on New Years Eve to the finish time for the supply of alcohol on New Years Day. To 01:00 on Friday or Saturday for no more than 20 occasions per annum, to coincide with regulated entertainment consisting of film, live music, anything similar to live/recorded music, or provision of facilities for making music (B,E,H and I).

Hours premises are open to the public:

01:30 Christmas Eve. New Years Eve to half an hour after the cessation of supply of alcohol on New Years Day. To 01:30 on evenings for no more than 20 occasions per annum, to coincide with regulated entertainment consisting of film, live music, anything similar to live /recorded music, or provision of facilities for making music (B,E,H and I).

### **ANNEX 5 – PLANS**

For plan see attached

**Licence valid from: 07.02.2012**

**Date of Issue: 23.10.2012**

**Signed:**

**Head of Legal and Democratic Services**