

A meeting of the **CABINET** will be held in the **CIVIC SUITE, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, PE29 3TN** on **WEDNESDAY, 15 MAY 2019 ON THE RISING OF THE ANNUAL MEETINGS OF COMMITTEES AND PANELS** and you are requested to attend for the transaction of the following business:-

**Contact
(01480)**

APOLOGIES

1. MINUTES (Pages 5 - 8)

To approve as a correct record the Minutes of the meeting held on 18th April 2019.

**H Peacey
388007**

2. MEMBERS' INTERESTS

To receive from Members declarations as to disclosable pecuniary and other interests in relation to any Agenda item.

3. APPOINTMENT OF EXECUTIVE COUNCILLORS

- i. To confirm those Members appointed to hold executive responsibilities for the 2019/20 Municipal Year, as determined by the Executive Leader.
- ii. To note the appointment of Executive Councillors as Ex-Officio Members as follows:
 - o Executive Leader – Employment Committee.
 - o Executive Councillor with responsibility for Development Management and Planning Enforcement – Development Management Committee.
 - o Executive Councillor with responsibility for Regulatory Services – Licensing and Protection Committee /Licensing Committee.

4. HINCHINGBROOKE COUNTRY PARK JOINT GROUP

To appoint four Members to serve on the Hinchingsbrooke Country Park Joint Group.

5. DEVELOPMENT PLAN POLICY ADVISORY GROUP

To appoint six further Members to serve on the Development Plan Policy Advisory Group (DPPAG).

The Terms of Reference for the DPPAG were revised and approved by the Cabinet on 9th February 2017 where it was agreed that the membership of DPPAG would consist of:

- the Executive Member for Housing, Planning and Economic Development
- up to six other Members
- at least two Members from outside the leading political group.

A Sub-Group of the Cabinet that is exercising any decision-making powers delegated to it by the Cabinet must include only Cabinet Members. Those whose Terms of Reference are merely advisory can include non-Cabinet Members.

6. MEMBER DEVELOPMENT WORKING GROUP

To appoint six cross party members to the Member Development Working Group.

7. SHARED SERVICES JOINT GROUP

To appoint to the Shared Services Joint Group.

8. HUNTINGDONSHIRE DISTRICT COUNCIL GROWTH AND INFRASTRUCTURE THEMATIC GROUP

To appoint three Members to serve on the Huntingdonshire District Council Growth and Infrastructure Thematic Group.

The Executive Councillor for Strategic Planning and Housing is appointed to serve as an Ex-Officio Member as Chairman of the Group.

Dated this 1 day of May 2019



Head of Paid Service

Notes

1. Disclosable Pecuniary Interests

- (1) *Members are required to declare any disclosable pecuniary interests and unless you have obtained dispensation, cannot discuss or vote on the matter at the meeting and must also leave the room whilst the matter is being debated or voted on.*
- (2) *A Member has a disclosable pecuniary interest if it -*
 - (a) relates to you, or*
 - (b) is an interest of -*
 - (i) your spouse or civil partner; or*
 - (ii) a person with whom you are living as husband and wife; or*
 - (iii) a person with whom you are living as if you were civil partners*

and you are aware that the other person has the interest.
- (3) *Disclosable pecuniary interests includes -*

- (a) any employment or profession carried out for profit or gain;
- (b) any financial benefit received by the Member in respect of expenses incurred carrying out his or her duties as a Member (except from the Council);
- (c) any current contracts with the Council;
- (d) any beneficial interest in land/property within the Council's area;
- (e) any licence for a month or longer to occupy land in the Council's area;
- (f) any tenancy where the Council is landlord and the Member (or person in (2)(b) above) has a beneficial interest; or
- (g) a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.

Non-Statutory Disclosable Interests

- (4) If a Member has a non-statutory disclosable interest then you are required to declare that interest, but may remain to discuss and vote providing you do not breach the overall Nolan principles.
- (5) A Member has a non-statutory disclosable interest where -
 - (a) a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of you or a member of your family or a person with whom you have a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the authority's administrative area, or
 - (b) it relates to or is likely to affect a disclosable pecuniary interest, but in respect of a member of your family (other than specified in (2)(b) above) or a person with whom you have a close association, or
 - (c) it relates to or is likely to affect any body –
 - (i) exercising functions of a public nature; or
 - (ii) directed to charitable purposes; or
 - (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a Member or in a position of control or management.

and that interest is not a disclosable pecuniary interest.

2. Filming, Photography and Recording at Council Meetings

The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. It also welcomes the use of social networking and micro-blogging websites (such as Twitter and Facebook) to communicate with people about what is happening at meetings. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and available via the following link [filming, photography and recording at council meetings.pdf](#) or on request from the Democratic Services Team. The Council understands that some members of the public attending its meetings may not wish to be filmed. The Chairman of the meeting will facilitate this preference by ensuring that any such request not to be recorded is respected.

Please contact Mrs Lisa Jablonska, Elections & Democratic Services Manager, Tel No: 01480 388169 / e-mail: Lisa.Jablonska@huntingdonshire.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Cabinet.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the District Council's website – www.huntingdonshire.gov.uk (*under Councils and Democracy*).

If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Elections & Democratic Services Manager and we will try to accommodate your needs.

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.

HUNTINGDONSHIRE DISTRICT COUNCIL

MINUTES of the meeting of the CABINET held in the Civic Suite 0.1A, Pathfinder House, St Mary's Street, Huntingdon, PE29 3TN on Thursday, 18 April 2019.

PRESENT: Councillor G J Bull – Chairman.
Councillors J M Palmer, R Fuller and D M Tysoe.

APOLOGIES: Apologies for absence from the meeting were submitted on behalf of Councillors J A Gray and Mrs M L Beuttell.

IN ATTENDANCE: Councillor D Keane.

73. MINUTES

Subject to the substitution of the name “Mead to “Keane” in the attendance column, the Minutes of the meeting held on 21st March 2019 were approved as a correct record and signed by the Chairman.

74. MEMBERS' INTERESTS

No declarations were received.

75. MEMORANDUM OF UNDERSTANDING - ALCONBURY ENTERPRISE ZONE NATIONAL NON-DOMESTIC RATE RECEIPTS

Consideration was given to a report prepared by the Head of Development (a copy of which is appended in the Minute Book) seeking agreement to the proposed split of National Non-Domestic Rates receipts above the set baseline value from the Alconbury Weald Enterprise Zone.

In introducing the item, the Executive Councillor for Housing, Planning and Economic Development drew Members' attention to the agreement which had been reached in relation to the split of business rate growth funding. It was encouraging to note that 60% would be invested within Huntingdonshire with 40% of funding falling within the direct control of the District Council.

In noting the comments of the Overview and Scrutiny Panel (Performance and Growth), it was

RESOLVED

- (a) that the principles of the share of the National Non-Domestic Rates above the set baseline value from the Alconbury Weald Enterprise Zone between HDC and the Cambridgeshire and Peterborough Combined Authority (Business Board) as set out in paragraph 3.2 of the report now submitted be approved; and

(b) that delegation to finalise the Memorandum of Understanding on the basis of (a) above be given to the Head of Development in consultation with the Executive Councillor for Housing, Planning and Economic Development.

76. HINCHINGBROOKE COUNTRY PARK JOINT GROUP MINUTES

The draft Minutes of the Hinchingsbrooke Country Park Joint Group meeting held on 4th April 2019 were received and noted.

77. EXCLUSION OF PRESS AND PUBLIC

RESOLVED

that the press and public be excluded from the meeting because the business to be transacted contains information relating to the financial or business affairs of any particular person (including the authority holding that information).

78. ONE LEISURE SAWTRY - OPERATIONAL MANAGEMENT

The Cabinet received and noted a report by the Head of Leisure and Health (a copy of which is appended in the Annex to the Minute Book) seeking approval of a project principle in relation to the operational management of One Leisure, Sawtry. A request was made for Executive Members to be provided with an opportunity to review matters in the event of protracted negotiations. In receiving the comments of the Overview and Scrutiny Panel (Customers and Partnerships), it was

RESOLVED

(a) that the words “subject to review by Cabinet if requested by the Executive Councillor for Partnerships and Wellbeing and the Executive Leader” be added after the word “facility” in the third line of the second recommendation; and

(b) that subject to (a) above, the recommendations contained within the exempt report now submitted be approved.

79. ITEM OF SPECIAL URGENCY - COMMERCIAL INVESTMENT STRATEGY - APPROVAL TO PURCHASE CIS INVESTMENT

Due to the reasons as contained within the exempt report and an imminent decision being required, having obtained the agreement of the Chairman of the Overview and Scrutiny Panel (Performance and Growth), an item of business was considered under the Special Urgency Provisions - Section 16 of the Access to Information Procedure Rules, as contained in the Council's Constitution, in accordance with Section 100B (4) (b) of the Local Government Act 1972.

The Cabinet gave consideration to an exempt report by the Head of Resources (a copy of which is appended in the Annex to the Minute

Book) regarding the purchase of a Commercial Investment Strategy asset, as detailed within the submitted report.

The Cabinet fully debated the matter and were satisfied with responses provided by the Head of Resources and the Interim Commercial Estates Manager. Whereupon having commented on the risks and mitigations, the Cabinet

RESOLVED

to approve the recommendations as contained within the submitted exempt report.

Chairman

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