

A meeting of **HUNTINGDONSHIRE DISTRICT COUNCIL** will be held in the **CIVIC SUITE, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON PE29 3TN** on **WEDNESDAY, 24 JULY 2019** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

A G E N D A

Time Allocation

PRAYER

The Pastors Simeon and Joyce of the International Prayer Palace Church will open the meeting with prayer.

APOLOGIES

1. **MINUTES** (Pages 7 - 18) **2 Minutes.**

To approve as a correct record the Minutes of the meeting of the Council and the Extraordinary Meeting of the Council held on 15th May 2019.

2. **MEMBERS INTERESTS'**

To receive from Members declarations as to disclosable pecuniary or non statutory disclosable interests in relation to any Agenda item. See Notes below.

3. **CHAIRMAN'S ENGAGEMENTS AND ANNOUNCEMENTS** (Pages 19 - 20) **5 Minutes.**

To note the Chairman's engagements since the last Council meeting.

4. **PETITION** **25 Minutes.**

Ms M Edwards will present a petition on behalf of 836 signatories regarding the closure of St Neots Customer Services Centre. The Petition statement is as follows:

"Keep St Neots Customer Service Centre open.

Many residents of St Neots will have no easy access to local benefits, council tax and housing queries.

Without a local District Council Office anyone who has no transport, has mobility difficulties, no access to the internet or simply can't afford the bus fare to Huntingdon will be unable to contact the District Council in a timely and convenient manner.

Huntingdon District Council have in the past said they will keep the office open. Now they have reneged on their decision.

Please sign to let them know how important this facility is to the town."

***[Presentation of Petition – 5 Minutes
Questions to Petitioner – 5 Minutes
Ensuing Debate – No longer than 15 Minutes].***

5. **MOTION ON NOTICE** **5 Minutes.**
- Councillor T D Sanderson to move –
- “This Council expresses its concern at the lack of foresight in projecting a £190,000 profit for One Leisure for the 2018/19 financial year which instead has seen a loss of £279,000 a variance of £469,000 or 176.7%. This Council calls for more realistic projections for the duration of the Medium Term Financial Strategy approved by Council in February.”
- [No speech may exceed 5 minutes in length without the consent of the Chairman***
- A Member may only speak once except in the circumstances outlined in Section 11.6 of the Council’s Procedure Rules.]***
6. **STATE OF THE DISTRICT 2019 (ANNUAL REPORT)** **45 Minutes.**
- The Executive Leader, Councillor G J Bull to address the Council on the State of the District.
- The Chairman will invite the Leaders of the Opposition to respond to the address.
- [In the ensuing debate, a Member may speak once and no speech may exceed 5 minutes in length without the consent of the Chairman.]***
7. **CORPORATE PLAN - REFRESH 2019/20** (Pages 21 - 28) **15 Minutes.**
- The Executive Leader, Councillor G J Bull to present for approval the revised key actions and performance indicators for inclusion in the Corporate Plan for 2019/20.
- (A verbal update on the deliberations of the Cabinet at their meeting on 18th July 2019 will be provided at the meeting).*
8. **THE ROLE OF THE THIRD SECTOR** **20 Minutes**
- Ms Julie Farrow, Chief Executive of Hunts Forum to present on the Role of the Third Sector.
- [Presentation 10 Minutes
Questions 10 Minutes.]***
9. **QUESTIONS TO MEMBERS OF THE CABINET** **10 Minutes.**
- Questions to Members of the Cabinet.

10. REVIEW OF THE CODE OF PROCUREMENT (Pages 29 - 50) 5 Minutes.

The Chairman of the Corporate Governance Committee, Councillor L W McGuire to present a report on the outcome of the annual review of the District Council's Code of Procurement.

(At their meeting on 27th March 2019, the Corporate Governance Committee recommended that that the proposed amendments be approved).

11. ANNUAL REPORT OF THE CORPORATE GOVERNANCE COMMITTEE 2018/19 (Pages 51 - 64) 5 Minutes.

Councillor L W McGuire to present the Annual Report of the Corporate Governance Committee for 2018/19.

(The report was approved for submission to the Council by the Corporate Governance Committee at their meeting on 12th June 2019).

12. CAMBRIDGESHIRE AND PETERBOROUGH COMBINED AUTHORITY - UPDATE (Pages 65 - 108) 20 Minutes.

Councillor G J Bull, Executive Leader to present on the activities of the Cambridgeshire and Peterborough Combined Authority.

Councillors D B Dew and Mrs S J Conboy to provide an update on the Cambridgeshire and Peterborough Combined Authority Overview and Scrutiny Committee.

Councillor L W McGuire to provide an update on the Cambridgeshire and Peterborough Combined Authority Audit and Governance Committee.

Decision summaries for recent meetings of the Cambridgeshire and Peterborough Combined Authority Overview and Scrutiny Committee, Audit and Governance Committee and Board are attached to the Agenda for information. Details of meetings held earlier this week will be provided verbally.

In accordance with the Protocol agreed at the February 2017 meeting, this item provides an opportunity for District Council Members to ask questions and comment on Cambridgeshire and Peterborough Combined Authority issues.

If Members wish to raise questions or issues requiring a detailed response, it would be helpful if they can provide prior notice so that the necessary information can be obtained in advance of the meeting.

13. OUTCOMES FROM COMMITTEES AND PANELS (Pages 109 - 110) 10 Minutes.

An opportunity for Members to raise any issues or ask questions arising from recent meetings of the Council's Committees and Panels.

A list of meetings held since the last Council meeting is attached for information and Members are requested to address their questions to Committee and Panel Chairmen.

14. USE OF SPECIAL URGENCY PROVISIONS 2018/19 (Pages 111 - 116) **5 Minutes.**

In accordance with 17.3 of the Council's Access to Information Procedure Rules, the Executive Leader Councillor G J Bull to present the annual report on executive decisions taken using the Special Urgency provisions set out within the District Council's Constitution.

15. VARIATIONS TO THE MEMBERSHIP OF COMMITTEES AND PANELS **5 Minutes.**

Group Leaders to report on variations to the Membership of Committees and Panels if necessary.

Dated this 16th day of July 2019



Head of Paid Service

Notes

1. Disclosable Pecuniary Interests

(1) *Members are required to declare any disclosable pecuniary interests and unless you have obtained dispensation, cannot discuss or vote on the matter at the meeting and must also leave the room whilst the matter is being debated or voted on.*

(2) *A Member has a disclosable pecuniary interest if it -*

(a) relates to you, or

(b) is an interest of -

(i) your spouse or civil partner; or

(ii) a person with whom you are living as husband and wife; or

(iii) a person with whom you are living as if you were civil partners

and you are aware that the other person has the interest.

(3) *Disclosable pecuniary interests includes -*

(a) any employment or profession carried out for profit or gain;

(b) any financial benefit received by the Member in respect of expenses incurred carrying out his or her duties as a Member (except from the Council);

(c) any current contracts with the Council;

(d) any beneficial interest in land/property within the Council's area;

(e) any licence for a month or longer to occupy land in the Council's area;

(f) any tenancy where the Council is landlord and the Member (or person in (2)(b) above) has a beneficial interest; or

(g) a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.

Non-Statutory Disclosable Interests

(4) *If a Member has a non-statutory disclosable interest then you are required to declare that interest, but may remain to discuss and vote providing you do not breach the overall Nolan principles.*

(5) A Member has a non-statutory disclosable interest where -

- (a) a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of you or a member of your family or a person with whom you have a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the authority's administrative area, or
- (b) it relates to or is likely to affect a disclosable pecuniary interest, but in respect of a member of your family (other than specified in (2)(b) above) or a person with whom you have a close association, or
- (c) it relates to or is likely to affect any body –
 - (i) exercising functions of a public nature; or
 - (ii) directed to charitable purposes; or
 - (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a Member or in a position of control or management.

and that interest is not a disclosable pecuniary interest.

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The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. It also welcomes the use of social networking and micro-blogging websites (such as Twitter and Facebook) to communicate with people about what is happening at meetings. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and available via the following link [filming, photography and recording at council meetings.pdf](#) or on request from the Democratic Services Team. The Council understands that some members of the public attending its meetings may not wish to be filmed. The Chairman of the meeting will facilitate this preference by ensuring that any such request not to be recorded is respected.

Please contact Mrs Lisa Jablonska, Elections and Democratic Services Manager, Tel No. 01480 388004/e-mail Lisa.Jablonska@huntingdonshire.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the District Council's website – www.huntingdonshire.gov.uk (*under Councils and Democracy*).

If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Elections & Democratic Services Manager and we will try to accommodate your needs.

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